



## Finest Quality Academic Regalia Order Form

7101 A Intermodal Dr.  
 Louisville, KY 40258  
 Phone: 800-370-0931  
 Email: gownorders@balfour.com

Please allow 4 weeks for production of custom items and an additional week for shipping.  
 Balfour guarantees all of its products to be free of manufacturing defects, and at its sole discretion will repair or replace any defective item.  
 Once an order has been submitted to production, no changes are permitted.  
 Returns are not accepted on customized products. There may be additional charges for expedited and international shipping.

Prices valid September 2024 Thru August 2025

### CUSTOMER INFORMATION

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Address Line 2 \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_



Sales Representative: Vincent Browder

Governors State University 4008-342

Ship to \_\_\_\_\_ Customer \_\_\_\_\_ Store \_\_\_\_\_

ITEM	✓	PRICE
<b>Bachelor Gown</b>		<b>\$152.30</b>
<b>Bachelor Hood</b>		<b>\$94.90</b>
<b>Master Gown</b>		<b>\$189.80</b>
<b>Master Hood</b>		<b>\$120.30</b>
<b>Andover Doctor Gown</b>		
1) Silk Velvet: <input type="checkbox"/> Black   <input type="checkbox"/> Ph.D.   <input type="checkbox"/> Other _____	Add:	<b>#REF!</b>
2) Deluxe Velvet: (other than black)   <input type="checkbox"/> Ph.D.   <input type="checkbox"/> Other _____	Add:	<b>\$26.75</b>
3) Piping: <input type="checkbox"/> Antique Gold   <input type="checkbox"/> Bright Gold   <input type="checkbox"/> Other _____	Add:	<b>\$80.15</b>
4) Fabric Color: (other than Black)   Color: _____	Add:	<b>\$75.30</b>
5) Pocket: <input type="checkbox"/> Right   <input type="checkbox"/> Left (Cost Per Pocket)	Add:	<b>\$63.40</b>
<b>Deluxe Doctor Gown</b>		
1) Silk Velvet: <input type="checkbox"/> Black   <input type="checkbox"/> Ph.D.   <input type="checkbox"/> Other _____	Add:	<b>#REF!</b>
2) Deluxe Velvet: (other than black)   <input type="checkbox"/> Ph.D.   <input type="checkbox"/> Other _____	Add:	<b>\$26.75</b>
3) Piping: <input type="checkbox"/> Antique Gold   <input type="checkbox"/> Bright Gold   <input type="checkbox"/> Other _____	Add:	<b>\$80.15</b>
4) Fabric Color: (other than Black)   Color: _____	Add:	<b>\$75.30</b>
5) Add On: <input type="checkbox"/> Cuffed Sleeves	Add:	<b>\$80.15</b>
6) Pocket: <input type="checkbox"/> Right   <input type="checkbox"/> Left (Cost Per Pocket)	Add:	<b>\$63.40</b>
<b>Oxford Doctor Gown</b>		
1) Silk Velvet: <input type="checkbox"/> Black   <input type="checkbox"/> Ph.D.   <input type="checkbox"/> Other _____		
2) Deluxe Velvet: (other than black)   <input type="checkbox"/> Ph.D.   <input type="checkbox"/> Other _____		<b>\$857.55</b>
3) Piping: <input type="checkbox"/> Antique Gold   <input type="checkbox"/> Bright Gold   <input type="checkbox"/> Other _____		
4) Fabric Color: (other than Black)   Color: _____		
<b>ADD: Embroidered Logos</b>		
<b>Doctor Hood</b>		<b>\$137.95</b>
<b>Mortarboard</b>		<b>\$19.85</b>
<b>Mortarboard</b>		<b>\$44.15</b>
<b>Doctor Tam Standard # of corners</b> <input type="checkbox"/> 8 <input type="checkbox"/> 6 <input type="checkbox"/> 4		<b>\$109.25</b>
<b>Doctor Tam Deluxe # of corners</b> <input type="checkbox"/> 8 <input type="checkbox"/> 6 <input type="checkbox"/> 4		<b>\$126.90</b>
<b>Doctor Tam Custom (Only available in 8 Sided)</b>		<b>\$126.90</b>
<input type="checkbox"/> Gold -or- <input type="checkbox"/> Silver Metallic Tassel		
<input type="checkbox"/> Ph.D. -or- <input type="checkbox"/> Colored Velvet: _____	Add:	<b>\$38.10</b>
<b>Garment Bag</b> (included with gown purchase)		<b>\$17.30</b>
<b>Grauduation Tassel</b>		<b>\$1.75</b>
<b>State Tax</b> (____%)		
<b>Shipping and Handling</b>		<b>\$20.00</b>
<b>TOTAL</b>		

MEASUREMENTS
HEIGHT _____ FT _____ IN
WEIGHT _____ LBS
CHEST _____ IN
SLEEVE LENGTH _____ IN
WRIST CIRCUM. _____ IN
HEAD CIRCUM. _____ IN

DEGREE INFORMATION
<input type="checkbox"/> Ph.D. (blue Velvet)
<input type="checkbox"/> Other, please specify below
Degree: _____
Major: _____

INSTITUTION GRADUATED FROM
NAME: _____
CITY: _____
STATE: _____
Specify Hood Lining color(s) for NON U.S. *Institutions
Color(s): _____

PAYMENT DETAILS
<b>SELECT BILL TO OPTIONS</b>
<input type="checkbox"/> Bill To Bookstore
PO# if required for Bookstore payment _____
<input type="checkbox"/> Bill To Sales Representative
<input type="checkbox"/> Contact Customer for Payment
<b>Customer Signature:</b> X _____