

**2022-2023 REDUCTION FORM  
FEDERAL DIRECT LOANS AND FEDERAL WORK STUDY**

The Office of Financial Aid highly recommends that you only borrow what is truly needed to fund your education. You have been offered the maximum annual federal loan amount for fall and spring. If you choose to borrow the full amount you will not have any federal loan funds available for summer semester.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Student ID# \_\_\_\_\_

Last 4 Digits SS# \_\_\_\_\_

**ACADEMIC LEVEL:**

Undergraduate  Graduate  Doctoral  2<sup>nd</sup> Bachelor's  Alternative Certification

**LOAN REDUCTION REQUEST**

Indicate **total amount** requested per term. If you do not want a loan for a particular term be sure indicate this by putting a zero.

	<b>FALL 2022</b>	<b>SPRING 2023</b>
Federal Direct Subsidized Loan <b>(Undergraduates Only)</b>	\$ _____	\$ _____
Federal Direct Unsubsidized Loan	\$ _____	\$ _____
Graduate/Parent PLUS Loan	\$ _____	\$ _____
Federal Work Study	\$ _____	\$ _____

**STUDENT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

*FA Office Use Only:*

Recorded in CRI (upon receipt of form) Date: \_\_\_\_\_ Initials \_\_\_\_\_

Awarding Comments (after reduction is complete:) Date: \_\_\_\_\_ Initials \_\_\_\_\_

Reduction e-mail Award Notification sent to student: Date: \_\_\_\_\_ Initials \_\_\_\_\_