

Required Preparation for Fieldwork Experiences

You will participate in fieldwork experiences during the last three semesters of the graduate program. Be advised that at the discretion of each individual site additional requirements such as drug testing and fingerprinting may be required

Keep copies of all submitted documents. Your *complete* packet must be uploaded into our **eValue** system for viewing. Students cannot begin their assignments until all items are submitted.

Submit the following items one month following the start of your first academic semester.

- Results of the criminal background check. The College of Health and Human Services requires you to secure your background check through *Castle Branch* at <https://mycb.castlebranch.com/> .
- Emergency Contact/Release of Information Sheet.
- Essential Functions for Entry into Clinical Practice signed affidavit.
- Proof of liability insurance indicating \$3,000,000 aggregate/\$1,000,000 per incidence. Declaration page is required.
- Request for Practicum in Communication Disorders.
- Resume (course vita and professional).
- 25 hours of clinical observation (when completed).
- Proof of COVID-19 vaccine (upload in *Immunizations line item in eValue*).

Submit the following items 5 months prior to the start of your practicum sequence:

Read your records carefully.

- Immunization Record. This must include verification of
 - a) measles/mumps/rubella
 - b) varicella (chicken pox) immunization OR date of having disease
 - c) Hepatitis B immunization or declination (waiver)OR
 - d) a titer report indicating immunity to any or all the above
- 2-step Mantoux Tuberculin Skin Test (TST), QuantiFERON (QFT), X-ray or written excuse from a physician (test choice needs to be current to one year).
Note: A 2 step is defined as two TST's done within 3 months of each other. The optimal time for testing would be to complete the 2 TST's within 1-4 weeks of each other.
- Proof of current comprehensive Health Insurance.
- Photocopy of GSU ID.
- Current CPR Certification (must be a skilled course for HealthCare Providers. Hybrid courses are acceptable. Internet CPR is not).
- Certificate of completion of Bloodborne Pathogens Training (OSHA). The training is offered through the GSU library. <http://libguides.govst.edu/universalprecautions>
- Certificate of completion of HIPAA training via course CDIS 8250: Foundations of Clinical Practice.
- Certificate of completion of Illinois mandated online training: Recognizing and Reporting Child Abuse (available through: <https://mr.dcfstraining.org>)
- Proof of ADA accommodations if appropriate.
- Copy of a passing score report from the Illinois Licensure Testing System (ILTS): (<http://www.il.nesinc.com/>) Speech-Language Pathologist: Nonteaching (232) content area test to be submitted no later than the semester in which you plan to graduate.

If you have any questions, please contact the Director of Clinical Education.

NAME: _____

DATE: _____