

CHANGE OF PROGRAM FORM (MAJOR, MINOR AND/OR CERTIFICATE)

- o Complete this form and print.
- o Please read all information on the back of the form prior to completing the curriculum portion of the form

Name: Last _____ First _____ M.I. _____

ID# _____

Current Curriculum Information To Be Changed

Only note what you intend to change

Major 1: _____

Minor 1: _____

Certificate 1: _____

Major 2: _____

Minor 2: _____

Certificate 2: _____

New Curriculum Information

Effective Semester ____ Catalog Year ____

Major 1: _____

Minor 1: _____

Certificate 1: _____

Major 2: _____

Minor 2: _____

Certificate 2: _____

Student Signature _____ **Date** _____

To Be Completed by University Personnel

Current Advisor _____

Print name

Signature

Date

New/Additional Advisor

Approved

Denied

Comments/Explanation of Denial: _____

New/Additional Advisor: _____

Print name

Signature

Date

Division Chair: _____

(Not required for minors)

Print name

Signature

Date

For Office Use Only

Processed by: _____

Scanned: _____

Date: _____

CHANGE OF PROGRAM FORM

INSTRUCTIONS

- Use this form only if you are a new, continuing or undeclared student. If you are a non-degree seeking student, please contact the Admissions Office to apply to a program.
- Do not use this form for changing from an undergraduate program to a graduate program or from a graduate program to an undergraduate program.
- You must meet the admission requirements for the intended major/minor/certificate.
- The advisor for the major/minor/certificate must sign this form to indicate whether your request to add or remove the major/minor/certificate is approved or denied.
- The Department Chair of the requested major/certificate must also sign this form except for changes to academic minors and submit it to the Registrar's Office.