

**GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES**

**BOARD RETREAT
August 19, 2016**

Brian D. Mitchell, Chair

Amended – October 7, 2016

CALL TO ORDER AND ROLL CALL

The Governors State University Board of Trustees Annual Retreat was called to order at 8:56 am by Chair Brian D. Mitchell. Trustees Eileen Durkin, Bruce Friefeld, Patrick Ormsby, Anibal Taboas, Lorraine Tyson, and Student Trustee Yolanda Pitts were present. Trustee Jack Beaupre arrived at 9:01 am.

Others present: Elaine P. Maimon, President; Deborah E. Bordelon, Provost and Vice President for Academic Affairs; Gebeyehu Ejigu, Senior Advisor to the President; Kimberly Lambert-Thomas, Interim Vice President for Administration and Finance; Alexis Kennedy, General Counsel; Will Davis, Vice President for Development and CEO of the GSU Foundation; Aurelio Valente, Vice President for Student Affairs and Dean of Students; Maureen Kelly, Director of Governmental and Community Relations; Keisha Dyson, Assistant Vice President for Marketing and Communications; Joyce Coleman, Associate Vice President for Human Resources and Diversity; Randi Schneider, Associate Vice President for Enrollment Management; Villalyn Baluga, Internal Auditor; Melinda Gieseke, Associate Vice President for Finance; and Penny Perdue, Executive Assistant to the President.

Opening Remarks, Brian D. Mitchell, Chair

Chair Mitchell made the following remarks: Good morning. Thank you for joining us for what promises to be an interesting day of updates and discussions. During last year's Retreat we talked quite a bit about the budget situation in the State of Illinois, yet I don't think any of us really thought we would go a whole year without a budget, or that we would be forced into dealing with a 70% cut in appropriations. The fact that we are sitting here today, in the midst of a bustling campus, is a testament to the hard work of the Board, the Administration, the Faculty, and the Staff. We have all found ways to do more with less, to challenge the status quo, and to think of new and innovative ways to serve our students, which is our main purpose. While it has not been easy, on behalf of the Board I want to thank all of you for your efforts.

President Maimon will put last year and the coming year in perspective for us during her State of the University report. Provost Bordelon will update us on *Vision 2020* and give us a review of Academic Year 2015-2016. Dean Valente will tell us about our growing enrollment and the

success of our athletic teams and the fact that Prairie Place is at capacity with a healthy waiting list. Dr. Ejigu will give us an overview of our financial performance over the last year and then we will review the proposed budget for the current year. We will then revisit the fiscal challenges caused by the budget stalemate in Springfield, and receive an update on legislative and governmental affairs, sure to be especially interesting again this year. Vice President Will Davis will present on GSU's philanthropic efforts, a subject of increased importance in the current economic climate. Finally, we will hear reports on procurement, compliance, and GSU's internal audit. Even facing unprecedented challenges, we begin the academic year with an ongoing, uncompromising commitment to success on behalf of our students.

EXECUTIVE SESSION

The Chair requested a motion to go into Executive Session. Pitts made a motion to go into Executive Session pursuant to Section 2(c)1 and 2(c)2 of the Illinois Open Meetings Act. Tyson seconded. Roll call was taken and Mitchell, Durkin, Friefeld, Beaupre, Ormsby, Taboas, Tyson, and Pitts were present. Executive Session began at 9:01 am.

Open Session resumed at 11:34 am. Mitchell thanked everyone for their patience. He reported the Board met in Executive Session to discuss the annual Presidential assessment and personnel matters. No final actions were taken.

State of the University, Elaine P. Maimon, President

President Maimon made the following remarks: I want to start out with some good news. On Wednesday I attended a meeting of faculty and staff working with freshmen and sophomores. In my entire career I have rarely seen such an engaged group of faculty and staff. Dr. Maristella Zell, our General Education Director, and Dean Aurelio Valente did a magnificent job in organizing the morning. I can tell you confidently that our students are being served exceptionally well. Thursday, I went to a Smart Start class in writing led by Dr. Bradley Smith. It was uplifting to hear from students that they came into Smart Start with an "oh woe is me" attitude and in four days' time were happily surprised to have learned so much. So one thing I can tell our Trustees is that our students are being served extremely well.

GSU has been successful in securing important external funding for projects that are essential to our forward momentum. These include the Title III Grant for the Center for the Junior Year, which is close to \$2M over three years. Drs. Shannon Dermer and Becky Wojcik led the team that secured a \$4.6M federal grant, over four years, to cover scholarships for low-income graduate students in healthcare professions. These funds will change students' lives and help with enrollment. The University received private foundation funding of \$100,000, over two years, to support student employment, "Liberal Education and Career Preparation." These funds help us make up for the cutbacks in University funds for student employment. Another grant worth over \$588,000 over a three-year period comes from the Library of Congress to support teaching with primary sources. Our Office of Sponsored Programs and Research (OSPR) is doing a great job supporting faculty and staff in grant writing and administration. Later today,

Will Davis will report on philanthropy and the gratifying response of new and increased donations to the *President's Challenge*.

In the decades I have served in higher education, I never imagined a year like FY16. As I reflect on the past year I see it in terms of Kubler-Ross's five stages of loss: Denial – June 1, 2015 through January 15, 2016 – it is impossible that the State of Illinois would withhold funding from state universities; Anger: January 2016 through March 2016; Bargaining: March 15 through April 22, 2016 – Stop-gap funding finally arrives and fall MAP grants are funded, however with a 70% cut from FY15 appropriations; Depression: April 22 through June 30, 2016. No additional funds for FY16, the General Assembly votes to cover spring 2016 MAP grants, and authorizes six-months of funding for FY17 with no guarantee for additional funds for the remainder of FY17; finally, Acceptance: although this term doesn't really fit. We cannot and will not accept this disregard for public higher education. Nonetheless, we will continue to make plans to control the factors we can control. All year we have been walking on the razor's edge, dealing with unimaginable budget challenges while at the same time providing students with an excellent education.

A university like GSU that is doing all the right things to fulfill state priorities should never be asked to absorb a 70% cut in one fiscal year and endure profound uncertainty about the next year and the years ahead. We will continue to do everything in our power to tell our story to the general public and to the state power brokers. I want to thank the Trustees for your willingness to help with this political lobbying. We will make these main points. GSU's base appropriation was determined in the 1990's when GSU was different, and Illinois public higher education was different. GSU's base appropriation is \$12M below the next lowest appropriation while we have a larger enrollment than two other public universities in the State. Something has to happen to change this situation. Perhaps performance based funding, which we are number one at, and we will continue to argue that point. In FY16 we paid our bills and we met payroll because enrollment increased, which is a huge feat, and we used money that had been set aside for major maintenance projects. While other states provide publicly funded universities funds over and above operational funding for deferred maintenance projects, Illinois does not. We are, therefore, going to request one time deferred maintenance funding to address some serious needs throughout campus. Throughout this Retreat we will discuss all these issues in greater detail.

Let me conclude with words of thanks, to the Board for your leadership and support through these unprecedented times, and to the faculty and staff for your commitment to student success under these challenging circumstances. Change is hard but absolutely essential. As we plan for fall we have reasonable expectations of increased enrollment. Putting students first is best for the students, but also the best business plan. Together we will maintain the fiscal health of the University and maintain our tradition of student success.

PUBLIC COMMENT

Professor Rashidah Muhammad, College of Arts and Sciences

Dr. Muhammad made the following remarks: Thank you for this opportunity. I teach Smart Start classes and I am very impressed with the students. Our ITS department even came in to help them get their computers working and ready to go. As you know this is my 21st year at GSU. GSU has been my heart for the last 21 years. Therefore, I was disheartened to learn of the suspension of the English MA program being brought before the Board today. We in the English program disagree with this. In 2012-2013 we had our program review which included a self-study and an outside consultant from Grand Valley State University, who found no need for revision. This program includes a course in World Literature. The study of literature at a graduate level is paramount if a student wants to go into international work. The English MA is a 34-hour program that requires a top GPA, letters of recommendation, and the GRE. The program offers study in rhetorical theory, women's literature, graduate research and many more that provide an opportunity to further expand a student's knowledge base and make them ready for the world. Many of our graduates now teach in area community colleges as well as in numerous high schools. Some have gone on to law school. I could provide dozens of examples of GSU graduates of the English MA program doing important work throughout the country. I believe this is a vital program that GSU and the community needs.

Barbara Winicki, Faculty Senate President

Dr. Winicki made the following remarks: First, I would like to thank Dr. Maimon and Dr. Bordelon for arranging to have the Public Comment period before a vote is taken. I would request that the Board consider the recommendations of the Faculty Senate as well as the Provost's when considering the elimination or suspension of academic programs. Governors State University really cannot be considered a comprehensive university without **a literary or curriculum and instruction degree** ~~an English MA~~ program in place.

Charles Dieringer, community member

Mr. Dieringer made the following remarks: I have some comments about some grants as well today. The wind turbine generator is an eyesore in its present condition. If it is not working, maybe we should take it down. With regards to the Thorn Creek watershed, there is funding available for our watershed, but I think the University is missing the boat by not teaching courses on watershed and drinking water. We need to be turning out students with this kind of knowledge. I continue to lead a group that meets monthly to address these issues, and welcome you to these meetings.

ACTION ITEMS

Approval of Minutes

Mitchell requested a motion to approve the Minutes of the May 6, 2016 Full Board Meeting and the June 13, 2016 Special Board Meeting. Taboas made a motion. Friefeld seconded. The motion was approved by unanimous voice vote.

Resolution 17—01: Approval of Collective Bargaining Agreement with University Professionals of Illinois Local 4100

Resolution 17—02: Approval of Collective Bargaining Agreement with International Union of Operating Engineers Local 399

Resolution 17—03: Approval of Collective Bargaining Agreement with International Brotherhood of Teamsters Clerical Workers Local 743

Mitchell requested a motion to approve Resolutions 17-01, 17-02, and 17-03. Friefeld made a motion. Taboas seconded. There was no discussion. The motion was approved by unanimous voice vote.

Resolution 17—04: Approval to Accept the University's Recommendations for Program Elimination, Suspension, and Monitoring

Mitchell requested a motion to approve Resolution 17-04. Friefeld made a motion Beaupre seconded. There was no discussion. The motion was approved by unanimous voice vote.

OFFICE OF THE PROVOST

Review of Academic Year 2015-2016

Report on Vision 2020 Implementation

Bordelon briefly reported on both items. A detailed report on *Vision 2020* can be found in the Board Book. There were no questions.

A break for lunch was taken at 11:58 am. Open Session resumed at 12:43 pm.

Report on Enrollment, Retention, Athletics and Student Housing

Aurelio Valente provided a Power Point presentation. He stressed that the University should be very proud of its performance with regard to enrollment, pointing out that GSU has had a 32.5% increase between 2008 and 2015, the largest in the State, while many others have had significant decreases during this same time period. The slides also demonstrate the intense competition for students in Illinois, due to various factors, as well as steadily growing enrollment among transfer students. Valente also provided information on student profile trends and international student enrollment trends before turning the floor over to Dr. Randi Schneider.

Schneider continued the presentation by reporting on Fall 2016 Enrollment Patterns, pointing out that GSU is looking at growth despite reductions in state funding, the shrinking population of Illinois, and aggressive recruiting of Illinois high school students by colleges outside the State. She conveyed that units across the University are developing strategies which are enhancing enrollment including broader market penetration, digital marketing to expand recruiting reach, and product development and diversification to expand GSU to new markets. These various approaches are being utilized to expand GSU's market, including out-of-state students. Durkin asked for more info on "who" GSU's applicants are. Schneider responded that the majority come from local community colleges, but the University is beginning to see an increase in transfer students coming from other 4-year universities. Durkin asked for more information on retention.

Valente noted this information will be provided later in the presentation. Tyson pointed out the increased male enrollment and asked if that was the result of the outreach programs mentioned. Schneider explained nationally male enrollment is down, particularly men of color, and therefore targeted recruitment efforts are taking place, including GSU's *Male Success Initiative*. Valente cited the athletics program has helped in this regard as well.

Schneider then turned to a proposal to increase enrollment by creating a "one-rate" domestic tuition rate which would offer in-state tuition to all undergraduate students who have a permanent residence within the United States of America. A white paper is available in the Board Book. She emphasized this would provide the University with a broader enrollment market and attract enough students to allow the University to build *Prairie Place 2*. It would also allow GSU to be more competitive in an already very competitive market. The proposal also seeks to attract more honor student applicants. Schneider noted that Western Illinois University has already gone to one-rate tuition. Valente explained that Illinois is the eighth most expensive state for undergraduate tuition among the 50 states. Durkin asked if any modeling had been done on the impact of a one-rate shift regarding undergraduate export students. Schneider answered that this had not been done; however, the one-rate proposal opens the door to a whole market that GSU might otherwise not be able to attract. Maimon reiterated this is a future based strategy and is predicted to bring in small numbers the first few years based on the current in-state policy with Indiana students. Tyson asked what benefit, if any, it is to Illinois students, adding she would like to see a cost-benefit analysis. Valente agreed to obtain that information for the Board. He noted that GSU currently has 65 out-of-state students, 45 of whom are from Indiana. Tyson asked if there has been an analysis or metrics done on what kind of students GSU would attract, to which Valente replied that information will be provided at the October Board meeting. He did note that the goal is to enroll more full-time undergraduate students. Taboas urged the Administration to be careful with verbiage when launching such a program, for example, will students from Guam, Puerto Rico, etc., or those that are undocumented fall under the one-rate domestic tuition guidelines? Valente responded that those populations are currently included and would be in the future.

Lower Division Persistence and Retention Overview

Valente provided a handout with an analysis of policy and practices affecting persistence and retention at GSU in Academic Year 2015-2016, including strategies identified to be utilized in Academic Year 2016-2017. He pointed out that 2014 freshman patterns are comparable to 2015 freshman, with an overall retention rate for 2015 freshman of 49.1%. Obstacles to persistence and retention include poor grades (54 of 228 2015 freshman students had a GPA under 1.0 and were suspended and had to reapply) and financial difficulties. Maimon explained that staff have been working with students on financial literacy, which is a big problem in terms of retention. In addition, many students have difficulty navigating the FAFSA application partly due to the fact that family income has to be reported. These students face many challenges. Durkin asked if the Smart Start program is being retooled as time goes on in order to increase success. Valente responded that it has and mentioned the institution of midterm grades and grades for Smart Start courses as examples. He also explained the development of mentoring teams, student success

teams, and financial aid counselors. Maimon emphasized that most remediation is based on a deficit model; here at GSU staff is analyzing where students are strong and using those strengths to come full circle. This represents a national shift in the remediation process to induce continuous improvement. Durkin asked about the various counseling services available to students, and Valente and Bordelon provided that information.

Report on GSU Athletics

Valente provided a handout summarizing GSU Athletics over the 2015-2016 Academic Year. GSU just completed its first year in the National Association of Intercollegiate Athletics (NAIA). There are currently 87 student athletes on campus. Durkin commended Valente for the fact that GSU's student athletes are doing so well in the classroom (as noted in the handout). Beaupre stated he would like to see more team results in newspapers or other publications, which has been difficult to find. Anthony Bates, Athletic Director, responded that a Sports Information Director (SID) was recently hired which would help increase the University's sports visibility, adding that the issue has been acknowledged and a person has been put in place to specifically achieve that goal.

Student Housing

Valente provided a handout on the occupancy demographics of Prairie Place fall 2015 versus fall 2016, and the residential student academic performance for fall 2015 and spring 2016. Prairie Place is at capacity, with a waiting list. Valente highlighted the fact that cumulative GPA from fall 2015 to spring 2016 rose. There were no questions.

OVERVIEW ON BUDGET AND FINANCE

FY2016 Financial Performance

Melinda Gieseke presented the Budget to Actual Report as of June 30, 2016, which is in the Board Book. Ormsby questioned the line item on debt, which Gieseke reported was part of the University's energy savings initiative, to be paid off in two years. Ormsby asked why awards are significantly over budget. Gieseke responded that there are numerous mandated awards, for example federal work study and grants, that the University has little control over. Tyson asked why travel was over budget. Gieseke responded that most of this travel occurred at the beginning of FY16, prior to the freeze on travel, and that the final expenditure on travel was less than one-third that of the FY15 expenditures. She noted, however, that some continued travel was required, such as for recruiters. Tyson questioned why telecom was over budget and Gieseke stated non-personal services were slashed in order to cover payroll/personal services, so technically there was not enough money in that fund to cover expenses.

Proposed FY2017 Operating Budget

Kimberly Lambert-Thomas presented on the proposed FY2017 Operating Budget, which is in the Board Book. She summarized that 61 positions were eliminated in late FY16, 42 of which were unfilled. In May the Administration put together a preliminary budget which is a speculative budget based on the Governor's recommended appropriation of \$19.2M. This budget

also takes into account the fact that the University may not receive fall 2016 MAP funding, which is approximately \$2.9M. Durkin asked whether the University plans to cover MAP funding for fall 2016 if it is not covered by the State. Lambert-Thomas responded the plan is to fund MAP for fall 2016. Ejigu added that a balanced budget is built with the assumption that GSU will not get MAP funding for fall. Beaupre commented that the Standard & Poor (S&P) Report gave some indication that GSU might have to close its doors at the end of 2017, or even before, and asked how the Administration is dealing with such projections. Ejigu responded he believes S&P is using very conservative assumptions, especially considering GSU's enrollment growth. The Administration is confident that if there are no additional appropriations for FY17 and no MAP funding the University will remain open way beyond spring 2017. He added S&P doesn't want to believe that and therefore it is not reflected in their report. Mitchell asked which Illinois public universities are also funding MAP. Lambert-Thomas stated all are funding MAP for fall 2016, but not making any guarantees for spring 2017. Maimon said the fact that GSU is taking on MAP funding is being visibly marketed, something that probably has made some difference in enrollment. Mitchell questioned how the Administration looks at all the needs across the University and how it decides which to support/fund and which not to. Maimon responded that by funding MAP the University is putting students first. There are some areas that will require cuts, and it is painful. She added the Administration appreciates the support of the Board in putting students first, which helps guide decision making.

Lambert-Thomas brought attention to the income fund, which was developed through extensive projections on fall 2016 and spring 2017 enrollment. These projections were kept realistic and conservative. An analysis of spending trends was also undertaken. The development of an operating reserve fund will entail an extensive analysis as well. A proactive approach to any scenario that may occur in FY17 has been established. Durkin emphasized the need to prepare as a unified entity any advocacy efforts so the message is conveyed in bite sized pieces that resonate with legislators and constituents. Taboas asked if the other state universities are funding MAP. Maimon stated GSU was the first to announce this, but that the stance of the other universities is not quite clear at this time. Ormsby questioned the projected \$19.2M in state appropriations, and asked for a comparison of FY16 to FY17 actual at the October meeting. Ejigu stated the University has already received \$12.5M of the projected \$19.2M state appropriations, or the six-month appropriation issued by the State; however, it is unclear if the University will receive the remainder after January 1. Ejigu provided a handout with a brief recap of the cash balance on hand. Gieseke explained that \$12.7M is being spread from July through December. Other cash receipts are based on enrollment projections. Tyson asked if there are any deferred maintenance funds allotted. Lambert-Thomas stated there is, but not a significant amount.

Deferred Maintenance

Ejigu provided a Power Point presentation and briefly summarized the current conditions of the University's facilities, which he stated could result in an emergency severe enough to close the campus. He emphasized the need for all those involved to be aware of the possibility. Ejigu stated the public university presidents and chancellors have been discussing deferred

maintenance with legislators in the hope that they may be able to secure some supplemental funding to address these issues. Durkin again pointed out the need to craft a message that will get through to the General Assembly and the Governor, for example, "If we have to close campus because of a massive water main break we will lose x-amount of dollars in instruction," adding that loss of instruction and health risks are important messages to get across. Maimon agreed. Beaupre inquired as to how much is still owed on the bonds taken out to fund deferred maintenance in the past. Ejigu responded that one note will be paid off in 2-3 years; however, the other funding will not be paid off for another 16-18 years. Friefeld expressed his frustration with the State, pointing out all the entities across Illinois that have been affected and are crumbling or shutting down due to the indifference of those in power. He agreed that he did not think anyone who has the power to fix things will do so unless they are put at risk. Tyson questioned whether deferred maintenance projects have been submitted as capital requests. Ejigu confirmed that they have. Tyson then asked if any of the other universities had gotten any deferred maintenance funding, to which Ejigu responded no, he believes they are all in the same position as GSU. Durkin reiterated that people care about people, not parking lots, so putting the safety risks to our students and staff at the forefront of the University's message is very important. Ormsby agreed, and thanked the Administration for a telling presentation. He requested copies of the Power Point be provided to the Trustees to aid in their advocacy efforts.

Governmental and Legislative Affairs

Maureen Kelly provided a handout of legislation affecting the University, stating she is currently tracking well over 80 bills. She called attention to the last page which lists legislation that impacts Trustees, requiring four hours of training for any Trustee that has been appointed since January 1, 2016. This does not affect any current Trustees, but it will in the future. A veto session is scheduled for six days at the end of November, over two separate weeks. Kelly pointed out that the outcome of the November elections will have a great effect on how the veto session goes. GSU recently hosted a meeting of several mayors and managers, and each municipality was provided with data on their residents who have a connection to GSU (students, alum, faculty, staff). She thanked Chair Mitchell for attending the meeting and spearheading the effort.

Kelly went on to report the University is fine tuning messages aimed at different legislators who sit on committees of interest to GSU. The inequitable funding formula, developed in the 1990's, is first and foremost as it is based on the old model of GSU as an upper division university. Ormsby asked if the University has a recommended model. Kelly responded performance based funding would be the preferred model. With regard to deferred maintenance, Tyson asked what numbers or bullet points should be emphasized when talking to legislators. Maimon suggested starting with the four most critical problems, totaling approximately \$6-10M, that are significant safety issues and could easily close the campus. Ormsby asked for some brief talking points. Kelly provided the following: 1) there is a baseline inequity in state funding; 2) full funding for FY16 and FY17 is imperative; and 3) deferred maintenance is threatening safety on campuses across the state. Kelly concluded by stating the Board will be kept closely informed as this campaign is rolled out. Mitchell added that he has received a great deal of positive feedback

from the Mayors and Managers Association and the Board will be kept fully informed of this work in progress.

ADMINISTRATIVE UPDATES

Philanthropy

Will Davis pointed to highlights in the report found in the Board Book. He recalled the Board previously gave the Foundation a goal of earning \$1.8M over three years and he is proud to say that the Foundation has achieved \$1.4M after two years, well ahead of pace. He stated this was due, in part, to finding new revenue sources and enhancing current donors' gifts. For example, the average gift in FY14 was \$372, while in FY16 the average was \$575 per gift. The Foundation is also getting more efficient in its fundraising, spending less per dollar earned. Davis reported more social media contact is being utilized, as well as outreach efforts to the more than 50 faculty emeriti in an effort to renew their relationship with GSU. Beaupre stated the University would be remiss if the generous contribution made by President and Dr. Mort Maimon were not mentioned. They deserve a great deal of gratitude for coming up with the GSU Challenge. Maimon thanked Beaupre, adding that she and Dr. Maimon intend to make another sizable gift this year. They are currently working with Davis on how to structure it, and welcome any suggestions from the Board. Mitchell praised Davis and the Foundation staff for their hard work. Davis thanked the Board for their generous individual contributions to the GSU Foundation.

Internal Audit

Ejigu introduced Villalyn Baluga, GSU's Internal Auditor as of May 2016, and previously the principal auditor of the auditing firm of E.C. Ortiz & Co., LLP, GSU's external auditing firm for the last six years. Ms. Baluga is a CPA and has extensive professional experience. Baluga provided a Power Point presentation which outlined the role of the Internal Auditor, a position required by the state and charged with protecting the organization's value. An Internal Audit Charter is reviewed annually and approved by the Board. An explanation of her responsibilities as Internal Auditor, the types of audits she performs, and the processes involved were briefly reviewed. Baluga pointed out the differences between the Internal Audit and the External Audit, although both involve all functional units in risk-based auditing. Of note, the Internal Audit Charter has not been updated since 2008 and therefore that is a priority for FY17. Ormsby asked if the Charter details reporting requirements to the Board. Lambert-Thomas confirmed it does, and that an annual report on risk assessment will be provided. Ormsby requested a copy of the Internal Audit Plan once it has been updated, as well as updates on any weaknesses uncovered on an ongoing basis, not just once a year. Baluga agreed to do so. Durkin thanked Baluga for an excellent presentation.

Compliance

Gieseke provided a Power Point presentation. As Chief Compliance Officer she works with Institutional Research and the Provost's Office to store and document compliance issues and measures across campus. The University also has a Compliance Oversight Committee that

monitors and reports on this work, which falls under both state and federal guidelines and legislation. Gieseke emphasized that compliance requirements continue to increase and require the work of the entire Committee on an ongoing basis.

Update on Minority Procurement Results

Lambert-Thomas thanked Tracy Sullivan, Assistant Vice President for Procurement and Business Services, for helping to compile this report into a Power Point presentation. Of note, spending declined 57% in FY16 from FY15 due to expenditure restrictions imposed in FY16 and the completion of construction and IT projects in FY15. However, the University's goals were met and efforts will continue to reach out to minority, women, and disabled-owned vendors.

Board of Trustees Meeting Dates for 2017

The following dates are being proposed for Board of Trustees meetings in 2017: Friday, March 3, 2017, Friday, May 12, 2017, Friday, August 18, 2017 (Annual Retreat), Friday, October 13, 2017, and Friday, December 8, 2017. These are provided for information purposes, and will be voted on at the October 7, 2016 Board meeting.

Chair Mitchell requested a motion to adjourn. Friefeld made a motion. Pitts seconded. The motion was approved by unanimous voice vote, and the Governors State University Board of Trustees Annual Retreat adjourned at 3:35 pm.

Respectfully submitted,

Joan Johns Maloney