

GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES
BUDGET AND FINANCE COMMITTEE

Approved for
posting at the
9-29-21 Budget and
Finance Committee
meeting

Minutes of the Tuesday, April 27, 2021 Meeting

Note: As permitted by Illinois Governor Executive Order number 2021-06, dated April 2, 2021, the April 27, 2021 Budget and Finance Committee meeting was held via Zoom.

Call to Order and Roll Call

The Governors State University Board of Trustees Budget and Finance Committee meeting for Tuesday, April 27, 2021 was called to order by Chair Angela Sebastian at 9:02 am. Roll call was taken and Trustees Kevin Brookins, John Brudnak, Pedro Cevallos-Candau, Latrice Koger, and Angela Sebastian were in attendance. Trustee Jim Kvedaras also attended.

Also in attendance:

Cheryl Green, President

W. Paul Bylaska, Vice President for Administration and Finance

Elizabeth A. Cada, Provost and Vice President for Academic Affairs

Therese King Nohos, Vice President, General Counsel and Interim Vice President of Human Resources

Penny Perdue, Chief of Administrative Operations and Liaison to the Board

Villalyn Baluga, Associate Vice President for Finance

Zion Banks, Manager, Media and External Relations, Office of Marketing and Communications

Theresa Booker, Telecommunications Engineer, Information Technology Services

Mushtaq Choudhary, Director, Auxiliary Services and Housing

Will Davis, Vice President, Institutional Advancement and Marketing and Communications

Jose De La Paz, Director of Human Resources Services

Natalia Ermasova, Faculty, College of Arts and Sciences, Faculty Senate Representative

Kristoffer Evangelista, Internal Auditor

David Golland, Faculty, College of Arts and Sciences, Faculty Senate President

Brenda Hannigan, Administrative Assistant to Vice President for Administration and Finance

Olu Ijose, Chair, College of Business

Maureen Kelly, Director of Community and Government Relations

William Kresse, Faculty, College of Business, Faculty Senate Representative

Andrae Marak, Dean, College of Arts and Sciences

Heather Penn, Chief Broadcasting Engineer, Digital Learning and Media Design

John Potempa, Associate Vice President, Facilities Development and Management

Chuck Pustz, Associate Vice President for Information Technology Services

Alexis Sarkisian, Special Projects Manager, University Library

Colleen Sexton, Associate Provost and Associate Vice President of Academic Affairs

Tracy Sullivan, Assistant Vice President of Procurement and Business Services

Kaitlyn Wild, Director of Compliance

Fred Yantes, Budget Analyst III, Office of Budget and Financial Planning
Jun Zhao, Dean, College of Business
Sandra Zurawski, Director of Budget and Financial Planning
Other members of the general public were also in attendance.

Public Comment

William Kresse, Faculty, College of Business, Faculty Senate Representative
Professor Kresse made a public comment.

Approval of Minutes

Chair Sebastian asked for a motion to approve the minutes of the February 9, 2021 and February 19, 2021 Budget and Finance Committee meetings. Trustee Brookins motioned. Trustee Brudnak seconded. The minutes were approved via a unanimous roll call vote.

Approval of Meeting Agenda

Chair Sebastian asked for a motion to approve the agenda for the April 27 Budget and Finance Committee meeting. Trustee Cevallos-Candau motioned. Trustee Koger seconded. The motion was approved via a unanimous roll call vote.

Information Items

Chair Sebastian asked Paul Bylaska, Vice President of Administration and Finance, to present the Budget to Actual Report for the period of July 1, 2020 through March 31, 2021. Dr. Bylaska presented the report included in the Board Book. A discussion ensued.

Chair Sebastian noted that there were no purchases to be reported in the standing Report on Purchases of \$50,000 to \$99,999.

Chair Sebastian asked Paul Bylaska, Vice President of Administration and Finance, to provide an Update on the Refinancing of Debt Service. Dr. Bylaska presented the report included in the Board Book.

Chair Sebastian asked John Potempa, Associate Vice President of Facilities Development and Management, to provide the Update on Facilities' Projects and Master Plan. Mr. Potempa presented.

Chair Sebastian asked Paul Bylaska, Vice President of Administration and Finance, and Chuck Pustz, Associate Vice President for Information Technology Services, to present the Information Technology Update. Dr. Bylaska and Mr. Pustz presented. A discussion ensued.

Action Items

Chair Sebastian requested a motion for Consideration and Possible Recommendation to the Full Board the Preliminary FY22 Operating Budget. Trustee Brookins motioned. Trustee Koger seconded. Paul Bylaska, Vice President of Administration and Finance, and Sandra Zurawski, Director of Budget and Financial Planning, presented the resolution. A discussion ensued. The motion passed unanimously on a roll call vote.

Chair Sebastian requested a motion for Consideration and Possible Recommendation to the Full Board the Contract Renewal of an Energy Management System. Trustee Cevallos-Candau motioned. Trustee Koger seconded. Paul Bylaska, Vice President of Administration and Finance, presented the resolution. The motion passed unanimously on a roll call vote.

Chair Sebastian requested a motion for Consideration and Possible Recommendation to the Full Board the Contracts for Renovations to the Family Development Center. Trustee Koger motioned. Trustee Brookins seconded. Paul Bylaska, Vice President of Administration and Finance, presented the resolution. The motion passed unanimously on a roll call vote.

There being no old or new business, the meeting adjourned at 10:00 am with a motion from Trustee Cevallos-Candau and a second from Trustee Brudnak. The motion passed unanimously on a roll call vote.

Respectfully submitted,
Penny Perdue
Recording Secretary