

**GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES
BUDGET AND FINANCE COMMITTEE**

Approved for
release at 2-9-21
meeting

Minutes of the Tuesday, October 13, 2020 Meeting

Note: As permitted by Illinois Governor Executive Order Number 2020-55, the October 13, 2020 Budget and Finance Committee meeting was held via Zoom.

Call to Order and Roll Call

The video conference of the Governors State University Board of Trustees Budget and Finance Committee meeting for Tuesday, October 13, 2020 was called to order by Chair Angela Sebastian at 3:02 pm. Roll call was taken and Trustees Kevin Brookins, Pedro Cevallos-Candau, Janine Latrice Koger, and Angela Sebastian were in attendance. Trustee Jim Kvedaras also attended.

Also in attendance:

Cheryl Green, President

Sarah Boeckman, Interim General Counsel, Burke Burns & Pinelli, Ltd.

W. Paul Bylaska, Vice President for Administration and Finance

Elizabeth A. Cada, Provost and Vice President for Academic Affairs

Penny Perdue, Chief of Administrative Operations and Liaison to the Board

Villalyn Baluga, Associate Vice President for Finance

Zion Banks, Manager, Media & External Relations, Office of Marketing & Communications

Will Davis, Vice President, Institutional Advancement and Marketing and Communications

Richard Enyard, Vice President, Human Resources

Natalia Ermasova, Faculty, College of Arts and Sciences, Faculty Senate Representative

Kristoffer Evangelista, Chief Internal Auditor

David Golland, Faculty, College of Arts and Sciences, Faculty Senate President

Adrienne Grey, Business/Administrative Associate, College of Business

Sheryl Harper-Jones, President, Civil Service Senate

Maureen Kelly, Director, Government and Community Relations

William Kresse, Faculty, College of Business, Faculty Senate Representative

Blaise Lukasiewicz, Documentation/Training Specialist, Information Technology Services

Andrae Marak, Dean, College of Arts and Sciences

Heather Penn, Digital Learning and Media Design

John Potempa, Associate Vice President for Facilities Development and Management

Chuck Pustz, Associate Vice President for Information Technology Services

Tracy Sullivan, Assistant Vice President of Procurement

Mark Tyler, Student Senate President

Corey Williams, Associate Vice President for Student Affairs and Dean of Students

Fred Yantes, Budget Analyst III, Budget and Financial Planning

Jun Zhao, Dean, College of Business

Sandra Zurawski, Director of Budget and Financial Planning

Other members of the general public were also in attendance.

Public Comment

None

Approval of Minutes

Chair Sebastian asked for a motion to approve the minutes of the May 15, 2020 Budget and Finance Committee meeting, with one correction. Trustee Brookins motioned. Trustee Cevallos-Candau seconded. The minutes were approved via a unanimous voice vote.

Information Items

Paul Bylaska called the Committee's attention to the Report on Purchases \$50,000 – \$99,999 for the period April 20, 2020 through September 20, 2020, which was provided in the Board book. There were no questions.

Paul Bylaska called the Board's attention to the Budget to Actual Report, which was provided in the Board book. Some discussion ensued.

Paul Bylaska provided a report on capital and deferred maintenance projects. There were no questions.

Paul Bylaska and Maureen Kelly provided a report on the state funding process and timetable. Some discussion ensued.

Action Items

Chair Sebastian requested a motion to place Resolution 22-1, Consideration and Possible Recommendation to Approve FY21 Operating Budget, on the October 16, Board meeting agenda for the full Board's consideration and discussion. Trustee Cevallos-Candau motioned. Trustee Koger seconded. Paul Bylaska and Sandra Zurawski presented the resolution. The motion passed unanimously on a roll call vote.

Chair Sebastian requested a motion to place Resolution 21-2, Consideration and Possible Recommendation to Approve FY22 Budget Request to IBHE, on the October 16, Board meeting agenda for the full Board's consideration and discussion. Trustee Cevallos-Candau motioned. Trustee Koger seconded. Paul Bylaska and Sandra Zurawski presented the resolution. Discussion ensued. The motion passed unanimously on a roll call vote.

Chair Sebastian requested a motion to place Resolution 21-3, Consideration and Possible Recommendation to Approve FY22 Capital Appropriations Request to IBHE, on the October 16, Board meeting agenda for the full Board's consideration and discussion. Trustee Cevallos-Candau motioned. Trustee Brookins seconded. Paul Bylaska presented the resolution. Discussion ensued. The motion passed unanimously on a roll call vote.

Chair Sebastian requested a motion to place Resolution 21-4, Consideration and Possible Recommendation to Approve Contract for On-Campus Health Clinic for Students, Faculty, and Staff, on the October 16 Board agenda for the full Board's consideration and discussion. Trustee Cevallos-Candau motioned. Trustee Brookins seconded. Paul Bylaska presented the resolution. The motion passed unanimously on a roll call vote.

Chair Sebastian requested a motion to place Resolution 21-5, Consideration and Possible Recommendation to Approve Contract for Concessionary Agreement to Manage and Operate the University's Farmland, on the October 16 Board agenda for the full Board's consideration and discussion. Trustee Brookins motioned. Trustee Cevallos-Candau seconded. Paul Bylaska presented the resolution. The motion passed unanimously on a roll call vote.

There being no new or old business, the meeting adjourned at 4:33 pm with a motion from Trustee Brookins and a second from Trustee Cevallos-Candau. The motion passed unanimously on a voice vote.

Respectfully submitted,
Penny Perdue
Recording Secretary