

**GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES**

Approved for
release on
12-11-20

Minutes of the Friday, October 16, 2020 Board Meeting

Note: As permitted by Public Act 101-0640, Illinois Governor's Disaster Proclamation issues on September 18, 2020, and Executive Order number 2020-55, the October 16, 2020 Special Board Meeting was held via Zoom.

Call to Order and Roll Call

The Governors State University Board of Trustees meeting for Friday, October 16, 2020 was called to order by Vice Chair Kevin Brookins at 8:41am. Roll call was taken and Trustees Kevin Brookins, Pedro Cevallos-Candau, Janine Latrice Koger, Jim Kvedaras, Angela Sebastian, and Anibal Taboas were in attendance.

Also in attendance:

Cheryl Green, President

Mary Pat Burns, Interim General Counsel, Burke Burns & Pinelli, Ltd.

W. Paul Bylaska, Vice President for Administration and Finance

Elizabeth A. Cada, Provost and Vice President for Academic Affairs

Penny Perdue, Chief of Administrative Operations and Liaison to the Board

Catherine Balthazar, Dean, College of Health and Human Services

Villalyn Balluga, AVP for Finance

Zion Banks, Senior Writer, Marketing and Communications

Sarah Boeckman, Interim General Counsel, Burke Burns & Pinelli, Ltd.

Theresa Booker, Technical Associate, ITS

Mujahid Choudhary, Director of Auxiliary Services and Housing

Will Davis, Vice President for Institutional Advancement and CEO of the GSU Foundation

Shannon Dermer, Dean, College of Education

Richard Enyard, VP, Human Resources

Kristoffer Evangelista, Chief Internal Auditor

David Golland, Faculty, College of Arts and Sciences, Faculty Senate President

Brenda Hannigan, Administrative Assistant to VP for Administration and Finance

Sarah Hirsch, Project Manager, Advertising and Marketing, Marketing and Communications

Tina Hughes-Burke, Academic Advisor, Senior Status

Joan Johns Maloney, Coordinator of Benefits and Employee Relations

Rosemary Johnsen, Associate Provost and Associate Vice President of Academic Affairs

Carla Johnson, Academic Advisor, Senior Status

Kara Johnson, Director, International Services

Sheryl Jones-Harper, President, Civil Service Senate

Maureen Kelly, Director of Governmental and Community Relations

Andrae Marak, Dean, College of Arts and Sciences

Sandra Marak, Director of Human Resource Service/Title IX Coordinator

Johnsie McAuley-Davis, Administrative Assistant, College of Health and Human Services
James McGee, Director of Public Safety
Paul McGuinness, Assistant VP for Enrollment Management and Dir. of Admissions
Paula McMullen, Academic Advisor, Senior Status
Keith Nush, Manager of Network Infrastructure, ITS
Heather Penn, Chief Broadcasting Engineer, DLMD
John Potempa, Associate VP for Facilities Development and Management
Chuck Pustz, AVP for Information Technology Services
Peggy Schiesher, Building Service Supervisor
Colleen Sexton, Associate Provost and Associate Vice President of Academic Affairs
Tracy Sullivan, Assistant Vice President of Procurement
Mark Tyler, Student Senate President
Jason Vignone, Director, Graduate Admissions and Retention
Corey Williams, Associate VP for Student Affairs & Dean of Students
Fred Yantes, Budget Analyst III, Budget and Financial Planning
Sandra Zurawski, Director of Budget and Financial Planning

The following Faculty Senate Representatives were in attendance: Marlon Cummings, Giesela Grumbach, William Kresse, Rashidah Muhammad, Catherine Tymkow, Chelsea Vanderpool

Several members of the general public were also in attendance.

Public Comment

There were no requests for public comment.

Vice Chair Remarks

Vice Chair Brookins welcomed Latrice Koger, the new student trustee. He congratulated Trustee Koger on recently being named GSU's 2020 Lincoln Laureate.

President's Report

Dr. Green reported the following to the Board:

- GSU has received a \$456,000 Illinois Board of Higher Education Governor's Education Relief Fund grant. The source of the funding is an allocation of three million dollars of federal funds to the state for the CARES Act. This was a competitive grant and funds will be used to assist English language learners and students struggling with math, a gateway course to persistence and progression into upper division courses.
- She recently met with the three senate presidents and the UPI president, along with administrative leaders, to facilitate a climate of shared governance regarding the spring calendar. There was agreement that spring break 2021 will be eliminated and the semester will end one week earlier than scheduled. Additionally, the Fall 2020 Operating Plan, which minimizes risk and promotes health and safety, will be adopted for the spring semester.

- GSU presented our proposed FY2022 budget to the Illinois Board of Higher Education during their annual campus visit. It was a productive meeting.
- A university town hall meeting was held with Ruffalo Noel Levitz to launch the Strategic Enrollment Plan process. GSU is currently ending Phase 1 of a four phase process.
- GSU was featured in a July television broadcast which was seen in 4,441,300 homes in Chicagoland. In addition, it received 3,690,949 views on the web and 171,760 hits on social media. Next week, a GSU commercial will begin broadcasting. Dr. Green showed the commercial to the Board.
- A tentative agreement has been reached with the Municipal Alliance of Police union. This agreement will be brought to a future board meeting for approval.
- Dr. Green welcomed Dr. Richard Enyard, GSU's Vice President of Human Resources.
- The Nathan Manilow Sculpture Park will host its annual fundraiser, A Date with the Nate, on Saturday, October 17, when a special donation will be announced.
- Dr. Green has been invited to serve as a member of several boards including: Will County Center for Economic Development Board, Southland Development Authority, and the Illinois Louis Stokes Alliance for Minority Participation in STEM. She continues to meet with various GSU stakeholders.
- GSU is an early voting poll location for Will County and we have a ballot drop box on campus, one of eight in Will County.

At the end of her report, Dr. Green mentioned that on October 8 she celebrated her 100th day at GSU, noting that she welcomes the continued collaboration and support which will allow GSU to meet with challenges and opportunities that lie ahead.

Discussion ensued regarding enrollment and recruitment strategy. It was agreed that a full report would be provided to the Board at the next meeting.

Approval of Minutes

Vice Chair Brookins asked for a motion to approve the minutes of the September 19, 2020 Board meeting and retreat. Trustee Sebastian motioned. Trustee Cevallos-Candau seconded. The motion was approved by a unanimous roll call vote.

Information Items

Suggested 2021 Board Meeting Dates

Vice Chair Brookins noted that the trustees have been provided with the proposed meeting calendar for 2021. He asked trustees to review these dates and noted that they will be brought to the December Board meeting for approval.

Report on Purchases \$50,000 to \$99,000 for the Period April 20, 2020 through September 20, 2020

Paul Bylaska called the Board's attention to the Report on Purchases \$50,000 - \$99,999, which was provided in the Board book. There were no questions.

Budget to Actual Report

Paul Bylaska called the Board's attention to the Report on Budget to Actual, which was provided in the Board book. There were no questions. Some discussion ensued.

Update on Capital and Deferred Maintenance Projects

Paul Bylaska provided a report on capital and deferred maintenance projects. There were no questions.

Civil Service Merit Board Report

Trustee Cevallos-Candau gave his report, noting that Jeff Brownfield, Executive Director of the State Universities Civil Service System, communicated that all Civil Service audit findings have been resolved. Cevallos-Candau thanked Mary Pat Burns, Interim General Counsel, for her help.

Program Accreditation Status Report

Provost Beth Cada provided a report on Program Accreditation Status. There were no questions.

Internal Auditor Report

Kristoffer Evangelista, Internal Auditor, provided his report. There were no questions.

Report of Budget and Finance Committee

Committee Chair Sebastian reported that the Committee met on Tuesday, October 13, 2020 and approved a number of resolutions to be forwarded to the full Board.

Chair Sebastian motioned on behalf of the Budget and Finance Committee to approve Resolution 21-1, Consideration and Possible Approval of the FY21 Operating Budget. Trustee Taboas seconded. After some discussion, the motion passed on a unanimous roll call vote.

Chair Sebastian motioned on behalf of the Budget and Finance Committee to approve Resolution 21-2, Consideration and Possible Approval of FY22 Budget Request to IBHE. Trustee Cevallos-Candau seconded. With no further discussion the motion passed on a unanimous voice vote.

Chair Sebastian motioned on behalf of the Budget and Finance Committee to approve Resolution 21-3, Consideration and Possible Approval of FY22 Capital Appropriations Request to IBHE. Kvedaras seconded. After some discussion, the motion passed on a unanimous roll call vote.

Chair Sebastian motioned on behalf of the Budget and Finance Committee to approve Resolution 21-4, Consideration and Possible Approval of a Contract for On-site Health Center Management to Advocate Health and Hospitals Corporation, d/b/a Advocate at Work for a contract period from January 1 through December 31, 2023. Trustee Koger seconded. After some discussion, the motion passed on a unanimous roll call vote.

Chair Sebastian motioned on behalf of the Budget and Finance Committee to approve Resolution 21-5, Consideration and Possible Approval of a Contract with Fuller-Krapf Farms of Manhattan IL to manage and operate the University's farm land for the period from March 1, 2021 through February 28, 2024. Trustee Koger seconded. After some discussion, the motion passed on a unanimous roll call vote.

Senate Reports

Dr. David Golland, Faculty Senate President

Dr. Golland provided his report to the Board. He welcomed Dr. Green to GSU and introduced himself and the Faculty Senate Representatives. He called the Board's attention to recent activity of the Faculty Senate.

Ms. Sheryl Jones-Harper, Civil Service Senate President

Ms. Jones-Harper provided her report to the Board. Civil Service surveyed their members to solicit their ideas and suggestions. She noted that President Green held a Civil Service Town Hall meeting where a wide variety of issues were discussed. She welcomed Dr. Enyard to GSU.

Mark Tyler, Student Senate President

Mr. Tyler provided his report to the Board, first introducing himself. He reported on the recent activities of the Student Senate, including encouraging students to apply for CARES funds, holding talking circles, and encouraging their fellow students to vote.

Legal Update/Executive Session

Vice Chair Brookins requested a motion to go into Executive Session pursuant to Section 2(c)(1), 2(c)(8), 2(c)(11), and 2(c)(29) of the Open Meetings Act to discuss personnel matters, security matters, litigation matters and matters relating to the Internal Auditor's report. Trustee Taboas motioned. Trustee Cevallos-Candau seconded. Roll call was taken and Trustees Brookins, Cevallos-Candau, Kvedaras, Koger, Sebastian, and Taboas approved. The Board moved into executive session at 10:45am.

At approximately 11:55am, Trustee Taboas motioned that the Board return from executive session. Trustee Koger seconded and the motion passed unanimously on a voice vote.

The Board returned to open session at approximately 11:59am.

2020 Required Sexual Harassment Training

Vice Chair Brookins noted that all trustees are required to undergo annual sexual harassment training under the State Ethics Act. He reminded the Board that the training materials have been provided and must be completed by the end of the year.

Old Business/New Business

There was no old business nor new business.

The meeting adjourned at approximately 12:02pm with a motion from Trustee Sebastian and a second from Trustee Koger. The motion was approved by unanimous voice vote.

Respectfully submitted,
Penny Perdue
Recording Secretary