Call to Order and Roll Call

The meeting of the Budget and Finance Committee of the GSU Board of Trustees on Friday, November 15, 2019 was called to order by Vice Chair Kevin Brookins at 10:00am in the absence of the Board Chair. Roll call was taken and committee members Kevin Brookins, John Brudnak, Pedro Cevallos-Candau, Angela Hickey, and Lester Van Moody were in attendance. Trustees Jim Kvedaras and Anibal Taboas were also present.

Also in attendance:
Elaine P. Maimon, President
Sarah Boeckman, Interim General Counsel, Burke Burns & Pinelli, Ltd.
Mary Pat Burns, Interim General Counsel, Burke Burns & Pinelli, Ltd.
W. Paul Bylaska, Vice President for Administration and Finance
Elizabeth A. Cada, Provost and Vice President for Academic Affairs
David Golland, Faculty Senate President
Sheryl Jones-Harper, Civil Service Senate President
Joan Johns Maloney, Coordinator of Benefits and Employee Relations, Human Resources
Penny Perdue, Chief of Administrative Operations and Liaison to the Board
Kristiana Russell, Student Senate President
Markita Alexander, Academic and Career Success Guide, CJY
Sandra Alvarado, Director of Human Resource Service/Title IX Coordinator
Catherine Balthazar, Dean, College of Health and Human Services
Zion Banks, Senior Writer, Marketing and Communications
Karen Caesar, Director, Office of Special Events
Mushtaq Choudhary, Director, Auxiliary Services and Housing
Bruce Crooks, IT Technical Associate, ITS
Will Davis, Vice President for Institutional Advancement and CEO of the GSU Foundation
Shannon Dermer, Dean, College of Education
Sondra Estep, President of GSU UPI Chapter 4100
Kristoffer Evangelista, Chief Internal Auditor
Tim Harrington, Chair, College of Education
Olumide Ijose, Chair, College of Business
Rosemary Johnsen, Associate Provost and Associate Vice President of Academic Affairs
Denise Jones, Specialist, Office of Sponsored Programs and Research
Joseph Kearns, IT Technical Associate
Maureen Kelly, Director of Government and Community Relations
Andrae Marak, Dean, College of Arts and Sciences
Johnsie McAuley-Davis, Administrative Assistant, College of Health and Human Services
Larry McClellen, University Professor (retired), College of Arts and Sciences
In addition, the following Faculty Senate Representatives were in attendance: Alli Cipra, Carlos Ferran, Giesela Grumbach, Rashidah Muhammad, Catherine Tymkow, and Chelsea Vanderpool.

**Election of Committee Chair**

Vice Chair Brookins asked for a motion to elect Angela Hickey as the Budget and Finance Committee Chair. Cevallos-Candau motioned. Moody seconded. The motion was approved by unanimous voice vote and Brookins yielded the meeting to Hickey.

**Public Comment**

There were no public comments.

**Consideration and Possible Recommendation Regarding Family Development Rooftop Units**

Chair Hickey asked for motion to recommend Resolution 20-19 to the full Board. Brudnak motioned. Moody seconded. Chair Hickey asked Paul Bylaska to present the agenda item. Bylaska explained that the Family Development Center is having issues with controlling the temperature of the building due to the age of the equipment. Temperature control is especially important because of the standards for infant and children care. There being no questions, the motion was approved by unanimous voice vote.
Consideration and Possible Recommendation Regarding Contracts for Cafeteria Renovation

Chair Hickey asked for motion to recommend Resolution 20-20 to the full Board. Brookins motioned. Cevallos-Candau seconded. Chair Hickey asked Paul Bylaska to present the agenda item. Bylaska presented plans for the cafeteria renovations and, in response to a question from Brudnak, stated that while a new building was considered, it would be two to three times the cost. Brudnak asked about the cost of only doing the kitchen renovation. John Potempa, Associate VP for Facilities Development and Management, responded that that was considered but the bulk of the cost was in the kitchen and it did not make sense to confine the renovations only to the kitchen. He added that the square footage of the seating area will not change, the kitchen will be smaller, and more efficient, and the server area will be bigger. Cevallos-Candau asked about the possibility of change orders adding on cost. Tracy Sullivan, AVP of Procurement, responded that it is made very clear in pre-bid meetings that change orders are not allowed. Bylaska noted that there will be additional costs, not included in this contract, for a temporary kitchen to be used during renovation. Kvedaras asked about the number of meals served daily now and the capacity after the renovations. In response to a question from Brookins regarding the last time the equipment was updated, Choudhary responded that much is original, 40+ years old. The motion was approved by unanimous voice vote.

Consideration and Possible Recommendation Regarding FY 2021 IBHE Operating Budget Request

Chair Hickey asked for motion to recommend Resolution 20-21 to the full Board. Moody motioned. Brudnak seconded. Chair Hickey asked Paul Bylaska to present the agenda item. Bylaska presented the budget. GSU is seeking a $2.7 million increase in total operating funds for FY21, representing a 4.6% increase in the total operating budget. Maimon added that this request assumes a 10% increase in University appropriations and that, to some extent, this is hypothetical until the State’s budget is passed. In spring, probably February, the administration will come back to the Board regarding recommended increases in tuition and fees for the next academic year. Brookins asked about the past history of increases in appropriations. Maimon responded that GSU always requests a reasonable increase, as do all the universities. However, she noted, we almost never get the increase we request. Brookins asked if 10% was ever requested in the past. Maimon responded that some years, especially the during the budget crisis, we simply asked for no decrease. The current 10% request, Maimon stated, is consistent with what was being requested by other universities and will not make GSU whole but will help GSU as it still recovers from the budget impasse years. In response to a question from Hickey, Maimon noted that typically it is the last week in May when GSU learns what its appropriation will be for the next fiscal year. The motion was approved by unanimous voice vote.
Consideration and Possible Recommendation Regarding FY 2021 IBHE Capital Budget Request

Chair Hickey asked for motion to recommend Resolution 20-21 to the full Board. Brookins motioned. Moody seconded. Chair Hickey asked Paul Bylaska to present the agenda item, which he did, saying that the State has a better capital appropriations process and so this request is less of a ‘wish list’ than in the past. He added that this list is presented in priority order and that the University is going to commission a facilities master plan, which will improve requests for capital funding in the future. Discussion ensued regarding the State’s process for distributing capital funds. The motion was approved by unanimous voice vote.

There being no new business, the meeting adjourned at 11:00am with a motion from Trustee Brudnak and a second from Trustee Cevallos-Candau. The motion was approved by unanimous voice vote.

Respectfully submitted,
Penny Perdue
Recording Secretary