

## **Graduate Research Assistant Tuition Reduction on Externally Funded Research Grants**

The purpose of a Graduate Research Assistant opportunity is to provide students with relevant research experience while they are pursuing a graduate degree. Students employed as Graduate Research Assistants on externally funded research grants are eligible for a 50% tuition reduction benefit. The remaining 50% may be covered by the student or by the department/college with proper approvals, if funding is available. Tuition should not be budgeted or paid from grants unless required by the conditions of the grant.

In developing an externally funded research proposal, the grant writer should determine if a Graduate Research Assistant will be needed to fulfill the outcomes of the project. If so, the role of the GRA should be written and the stipend budgeted in the grant proposal. During this time, the grant writer can request funding from their department or college for the remaining 50% tuition; providing the student with a 100% tuition reduction benefit.

If the grant proposal is funded, notify the Office of Sponsored Programs and Research. OSPR will work with the grant writer to get the account set-up in Financial Services and process any grant paperwork that may need to be completed. The grant writer is responsible for ensuring that the graduate assistant documentation is completed, including the Graduate Assistant Contract Packet and the Graduate Assistant/Tuition Waiver application. The GRA's tuition reduction will be applied after all documents have been processed.