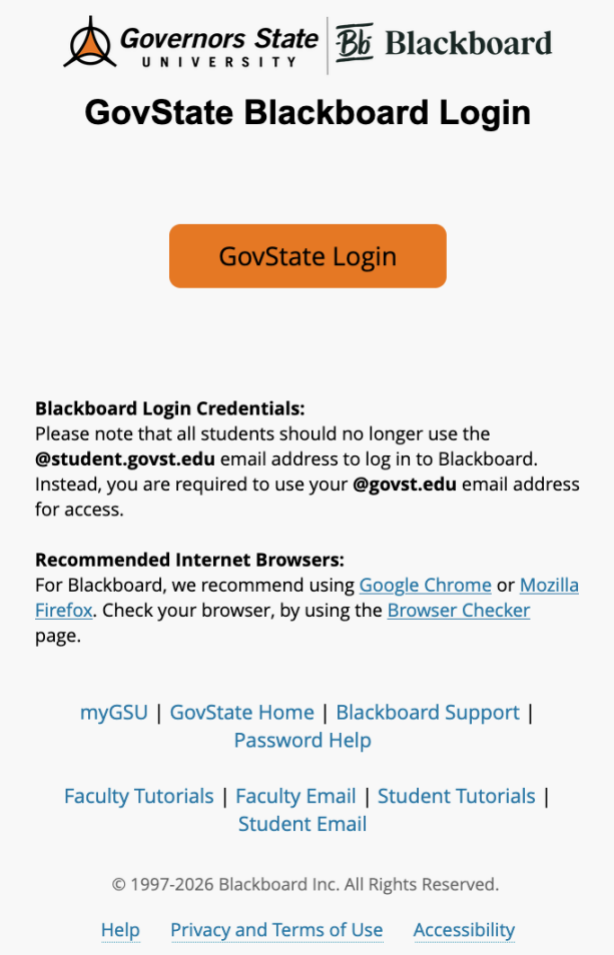
Submitting an OAP (Aqua) Activity through a Blackboard Link

Outcomes Assessment Projects (formerly Aqua) is a product that is used for juried assessment of student work against standards rubrics. Results of these standards assessments can be reported for accreditation of departments and programs at GSU. *There is a difference between grading and assessment.* Grading is how many points a student earned on an assignment. Assessment is whether or not, or to what degree, student work met or did not meet a standard.

Students may need to submit their work in two different places: one for the instructor to grade, and one to be evaluated in the OAP (Aqua) assessment project by the jury of evaluators for accreditation purposes.

1. Login to your Blackboard course



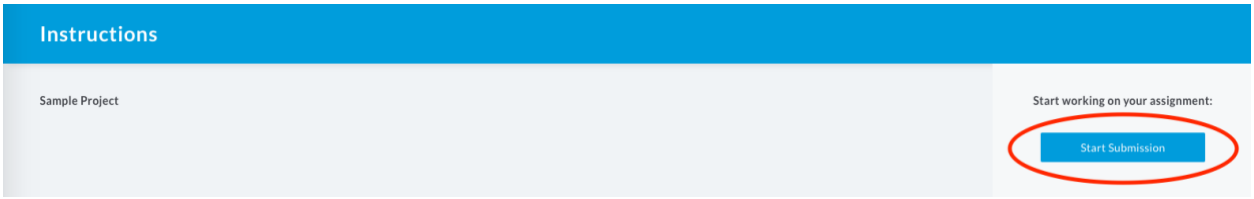
Blackboard Questions?

Email: blackboard@govst.edu Phone: (708) 534-4115

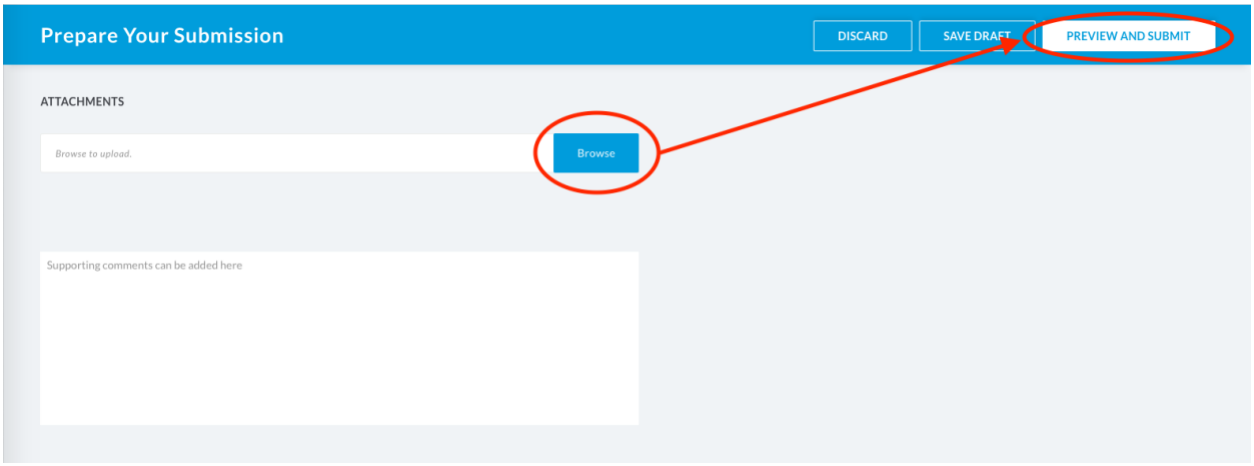
2. Find the location of the OAP (Aqua) link and click the title.

Blackboard Ultra → Aqua Link

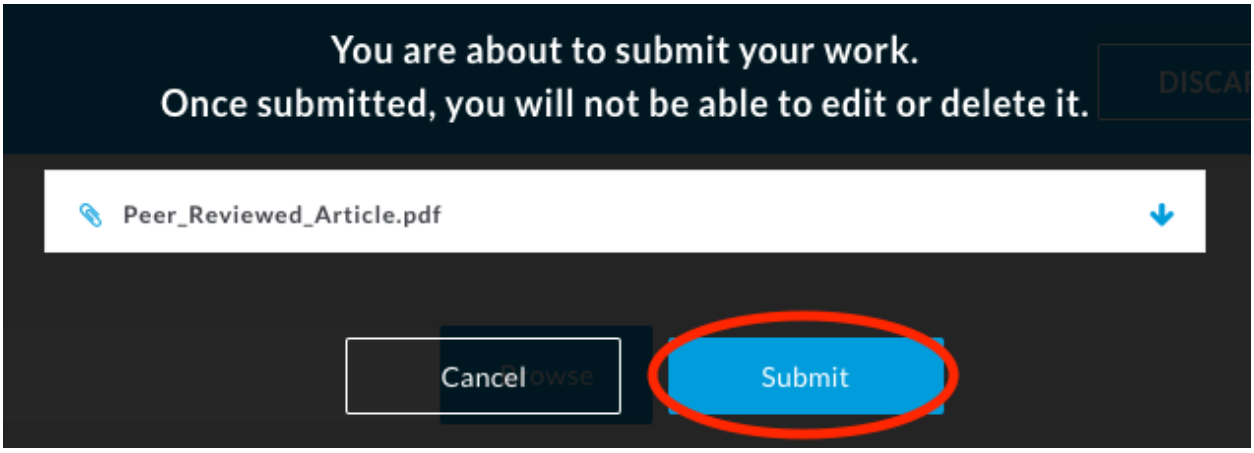
3. A new window will open prompting you to submit your work. There may be some specific instructions. Click the blue button on the right to "Start Submission".



4. On the next screen you will be prompted to submit your work. You will submit the same file(s) you would have submitted in Blackboard for grading. Click "Browse" to find the file(s) to submit, and then click "Preview and Submit". Comments are optional.



5. A review prompt will appear showing the file you just attached. When ready, click "Submit".



6. When you see the confirmation screen, close the tab to return to Blackboard.

