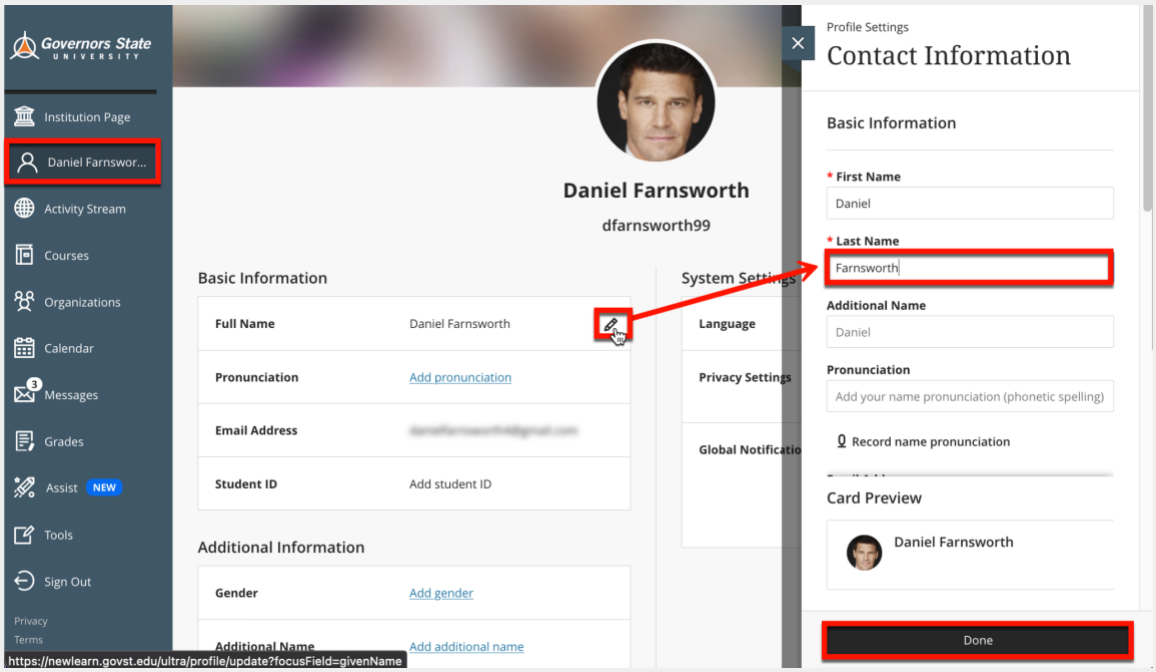
Change Account Information

Name:

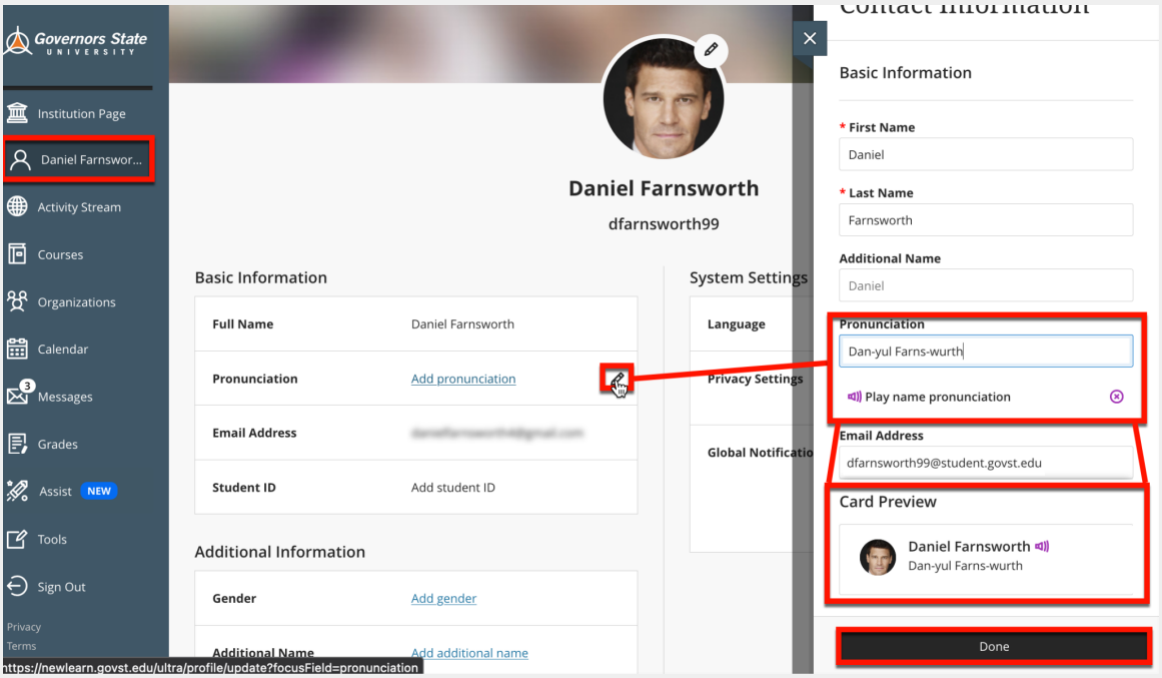
Once you login to Blackboard, select your name in the left navigation menu. Select the pencil icon next to your name to edit your First Name, Last Name or Additional Name. **This name must match what's on file in myGSU portal.** Select Done when complete. The update is immediate.



Pronunciation:

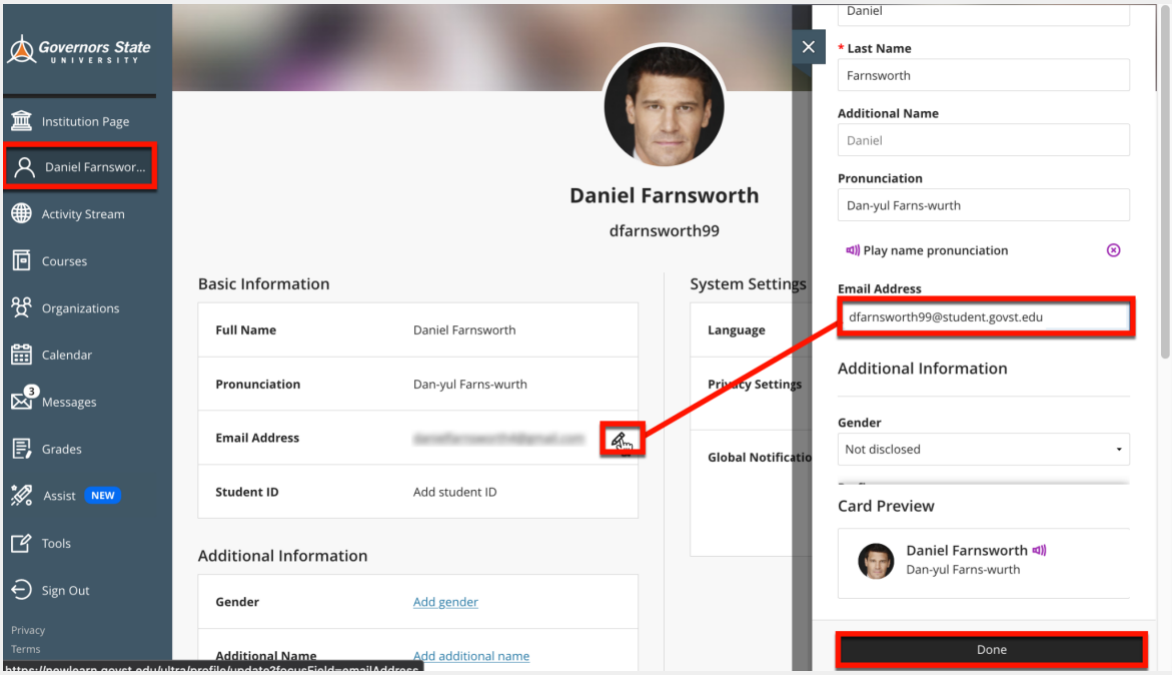
Once you login to Blackboard, select your name in the left navigation menu. Select the pencil icon next to **Add pronunciation**. Add the phonetic spelling of your name. If you select the **Record Name Pronunciation** option, you have the ability to record your name pronunciation. Blackboard only allows 20 seconds to record. You can remove and re-record as many times as needed. Select Done when complete. The update is immediate.

Blackboard Questions?
Email: blackboard@govst.edu Phone: (708) 534-4115



Email Address:

Once you login to Blackboard, select your name in the left navigation menu. Select the pencil icon next to your email address to edit the default email address. We highly recommend leaving the default GSU student email address (@student.govst.edu), however, if you need to change, please make sure you have the correct email address entered. Select Done when complete. The update is immediate.



Blackboard Questions?

Email: blackboard@govst.edu Phone: (708) 534-4115