

# Job Title: REGIONAL RECOVERY SUPPORT SPECIALIST (MENTAL HEALTH RECOVERY SUPPORT SPECIALIST II)

**Agency :** Department of Human Services

**Opening Date/Time:** 04/12/2023

**Closing Date/Time:** 04/25/2023

**Salary:** Anticipated Salary: \$4,982 - \$7,369 per month.

**Job Type:** Salaried Full Time

**County:** Cook

**Number of Vacancies:** 1

**Plan/BU:** RC062

**This position is a union position; therefore, provisions of the relevant collective bargaining agreement/labor contract apply to the filling of this position.**

**All applicants who want to be considered for this position MUST apply electronically through the [illinois.jobs2web.com](http://illinois.jobs2web.com) website. State of Illinois employees should click the link near the top left to apply through the SuccessFactors employee career portal.**

**While not required, a Resume/Curriculum Vitae (CV) is recommended. When applicable, titles that require specific coursework, professional license or certification will include a notation requesting the appropriate document(s) be uploaded in the Additional Documents section of your application. Failure to upload requested transcripts, license and/or proof of certification when specified may result in ineligibility. Please note that the Department of Human Services must verify proof of higher education for any degree earned (if applicable) regardless of vacancy title before any offer can be extended.**

**Applications submitted via email or any paper manner (mail, fax, hand delivery) will not be considered.**

**Posting Identification Number 10-76-25680**

## **Position Overview**

The Division of Mental Health is seeking to hire a Regional Recovery Support Specialist to facilitate the enhancement of recovery-oriented services in community mental health agencies and community hospitals for the Bureau of Recovery and Support Services. The Regional Recovery Support Specialist develops and maintains relationships with community mental health centers, and individuals receiving services, for the purpose of ensuring the voice of lived experience is heard and validated.

## **Job Responsibilities**

1. Serves as a Regional Recovery Support Specialist (MHRSS).
2. Develops and maintains contract/relationship with community mental health centers/agencies, for the purpose of enhancing recovery-oriented services/service delivery.
3. Addresses, reviews and resolves identified consumer and/or family issues and concerns related to the quality of care and services provided to consumers.
4. Reviews, analyzes, and evaluates consumer study/survey data, utilizing Microsoft Office Excel.

5. Represents the region's "consumer voice" to community groups requesting the information concerning mental health issues, wellness and recovery, the empowerment of consumers and families to recovery-oriented services.
6. Provides expertise regarding consumer/family service needs and expectations to region community mental health agencies and hospitals.
7. Serves as a member of the statewide Recovery Services Development Group (RSDG).
8. Performs other duties as assigned or required which are reasonably within the scope of duties enumerated above.

### **Minimum Qualifications**

1. Requires knowledge, skill and mental development equivalent to completion of a bachelor's degree in one of the social sciences or related area.
2. Requires two years of experience performing peer support work within a mental health program setting.
3. Must be a current or former consumer of mental health services, and willing to self-identify.
4. Requires evidence of certification as a Certified Recovery Support Specialist (CRSS).

### **Preferred Qualifications**

1. Two (2) years of professional experience providing recovery-oriented practices and techniques, peer support services and encouraging consumers to adopt wellness practices and goals.
2. Two (2) years of professional experience articulating personal experience relevant to the obstacles and successes in their own recovery.
3. Two (2) years of professional experience promoting personal responsibility techniques for recovery, and ability to implement recovery-oriented practices within the mental health service delivery system.
4. Two (2) years of professional experience communicating effectively with mental health consumers and providers within community-based settings.
5. Two (2) years of professional experience providing resource information regarding community based mental health care and support for individuals in need of service.
6. Two (2) years of professional experience working with policies, procedures and regulations associated with patient rights matters, care and support systems within community-based organizations.

### **Conditions of Employment**

1. Requires basic proficiency in the use of computers, as well as software, such as Microsoft Office Suite, including Word, PowerPoint, and Excel.
2. Requires the ability to meet all agency vaccine/health-related policies and guidance.
3. Requires ability to pass the IDHS background check.
4. Requires ability to pass a drug screen for drugs prohibited from recreational use under Illinois Law.

**Work Hours:** Mon - Fri, 8:30am - 5:00pm

**Work Location:** 4200 N Oak Park Ave Chicago, IL 60634-1417

Division of Mental Health

Chicago Read Mental Health Center

Bureau of Recovery & Support Services Consumer Services

**Agency Contact:** DHS.HiringUnit@Illinois.gov

**Job Family:** Health Services; Social Services

### **About The Agency:**

The Illinois Department Human Services serves families in need all across Illinois. Our mission is providing equitable access to social services, supports, programs and resources to enhance the lives of all who we serve. We are committed to the core values of Human Dignity, Equity, Community, Urgency, Transparency and Kindness.

As a State of Illinois Employee, you will receive a robust benefit package that includes the following:

- A Pension Program
- Competitive Group Insurance Benefits including Health, Life, Dental and Vision Insurance
- 3 Paid Personal Business Days annually
- 12 Paid Sick Days annually (Sick days carry over from year to year)
- 10-25 Days of Paid Vacation time annually - (10 days in year one of employment)

\* Personal, Sick, & Vacation rates modified for 12-hour Work Schedules (as applicable)

- 13 Paid Holidays annually, 14 on even numbered years

- Flexible Work Schedules (when available dependent upon position)
- 10 Weeks Paid Maternity/Paternity Leave
- Deferred Compensation Program - A supplemental retirement plan
- Optional Pre-Tax Programs such as Medical Care Assistance Plan (MCAP), Dependent Care Assistance Plan (DCAP)
- Tuition Reimbursement Program and Federal Public Service Loan Forgiveness Program eligibility
- 5% Salary Differential for Bilingual Positions
- Commuter Savings Program (Chicago only)

For more information about our benefits please follow this link:

<https://www2.illinois.gov/cms/benefits/Pages/default.aspx>

## **APPLICATION INSTRUCTIONS**

Use the “Apply” button at the top right or bottom right of this posting to begin the application process.

If you are not already signed in, you will be prompted to do so.

State employees should sign in to the career portal for State of Illinois employees – a link is available at the top left of the [Illinois.jobs2web.com](https://www2.illinois.gov) homepage in the blue ribbon.

Non-State employees should log in on the using the “View Profile” link in the top right of the [Illinois.jobs2web.com](https://www2.illinois.gov) homepage in the blue ribbon. If you have never before signed in, you will be prompted to create an account.

If you have questions about how to apply, please see the following resources:

State employees: Log in to the career portal for State employees and review the Internal Candidate Application Job Aid

Non-State employees: on [Illinois.jobs2web.com](https://www2.illinois.gov) – click “Application Procedures” in the footer of every page of the website.

The main form of communication will be through email. Please check your “junk mail”, “spam”, or “other” folder for communication(s) regarding any submitted application(s). You may receive emails from the following addresses:

- [donotreply@SIL-P1.ns2cloud.com](mailto:donotreply@SIL-P1.ns2cloud.com)
- [systems@SIL-P1.ns2cloud.com](mailto:systems@SIL-P1.ns2cloud.com)