Council Involvement Agreement (CIA)

Sector	Member Name	Organization Name	Rationale for Selection

I. Purpose:

The current purpose of the Piatt County ROSC Council is to assist in reducing stigma of substance/alcohol use treatment, reducing barriers to treatment, identifying additional ways to advocate a resource those in the sober community, and to identify healthy activities for the sober community and their loved ones.

*This agreement between **Piatt County ROSC** and the ROSC Representative remains effective from 09/01/21 until terminated by a mutual accord.*

II. Piatt County ROSC Responsibilities:

The ROSC Council will be responsible for:

1. Creating and following council membership protocols and policies.
2. Formulating coalition goals and objectives.
3. Establishing the council mission and vision statement.
4. Overseeing operations of activities, programs, and paid staff.
5. Recruiting and maintaining membership of the council.
6. Creating and following a 12 Month Action Plan as well as a communication plan.
7. Focusing coalition work based on the assessment of local data, in order to address community-level change through environmental strategies.
8. Maintaining cultural competency and sustainability throughout all coalition work.
9. Developing a credible and relevant sustainability plan which includes volunteer membership and resources, both financial and material.
10. Respecting the rights of the Piatt County ROSC council members to hold their own opinions and beliefs.

III. Member Responsibilities:

1. Being a community leader amongst the represented sector.
2. Acting as a positive role model for youth, families, and peers.
3. Engaging in activities that will work to keep youth in the community healthy and drug free.
4. Ensuring clear communication between the sector represented and the coalition.

5. Becoming familiar with coalition practices and the Strategic Prevention Framework model.
6. Contributing to the strategic action planning process.
7. Supporting the coalition's mission, objectives, and goals.
8. Attend monthly meetings.
9. Attend coalition sponsored activities, trainings, town hall meetings, and other community events.
10. Communicating with others about the coalition.
11. Participating in a work group or sub-committee.
12. Using his/her activities as a match, if applicable.
13. Supporting activities that are substance abuse prevention best practices.
14. Recruiting new members and helping to gain community support.

IV. Piatt County ROSC Council General Meeting Information:

Meetings will normally be held on a monthly basis unless special planning sessions are required. At each meeting, the following meeting date and time will be determined. In the event of a scheduling conflict, a notice will be sent out via email regarding changes in date, time, and/or location. Additional meetings will be called throughout the year, if needed. All members are asked to attend meetings as often as possible. Decisions regarding the coalition are determined by the members in attendance.

By signing, I agree to the terms outlined in the document.

_____	_____
Piatt Co. ROSC Program Coordinator	Piatt Co. ROSC Representative
_____	_____
Program Coordinator's Signature	Representative's Signature
_____	_____
Date	Date