

GSU Foundation Scholarship Instructions and Guidelines

The [Center for Junior Year](#) is available to assist student with the application process. 708.235.2855 cjy@govst.edu

Spring 2021 APPLICATION DEADLINE: 7am Monday December 14, 2021

APPLICATION DIRECTIONS:

- Review criteria, essay topic & required documentation for each scholarship.
 - Posted: www.govst.edu/foundationsscholarships
- Request letters of recommendation ASAP
- Write essay
- Complete application **Download fillable PDF Application** from webpage above.
- Submit complete application packets including essay, application and any letters of recommendation via email: foundationsscholarships@govst.edu

ESSAY DIRECTIONS:

- **SCHOLARSHIP NAME = header** at the top of **EACH PAGE** of essay.
- Include keyword of scholarship name as part of essay document name.
- **DO NOT** use your name or other specific personal identifiers **in essay**.
- Essay topics vary by scholarship.
- Visit the [Writing Center](#) 708.534.4090 for assistance with your essays.
 - To schedule an appointment visit: <https://govst.mywconline.com/>

RECOMMENDATION LETTER TIPS:

- Request a few more than you are actually required to submit.
- Request ASAP, they may take longer than expected to receive.

Timeline for Awarding: Mid-February 2021 – Mid-March 2021:

- Winners will be notified by email
- Scholarship funds will be posted to student accounts after final drop dates.
- **IF** you have not received official notification by your tuition due date, sign a **tuition payment plan agreement** & make required payment. If you are awarded a scholarship after any payments are made, you will be refunded any overpayment if scholarship award amount exceeds balance due.

Scholarship Recipient Requirements:

- Submit a headshot photo for GSU Foundation marketing and fundraising purposes.
- Submit a thank you letter to scholarship donors.
- Maintain all eligibility requirements through end of semester.

Additional information:

- Scholarship recipients may be asked to attend GSUF events throughout their academic progress to meet and thank donors. (no in person events during COVID)
- Financial need scholarships require a FAFSA on file at time of application.
- Scholarships are applied to tuition, fees and on-campus housing up to the maximum award / tuition & fees cost. (Unless otherwise stated in the criteria.)
- A student can receive a tuition waiver & scholarship but not to exceed cost of tuition and fees, which can allow for additional credits to be taken over the amount covered by tuition waiver.
- Unused funds will roll over to subsequent semesters during the **same academic year**, provided the student continues to meet the minimum eligibility requirements.
- Scholarships are rescinded if student falls below the minimum required credit hours.
 - Which may result in an unpaid balance.

Additional questions? Call 708.534.4128 or email: foundationscholarships@govst.edu
DO NOT email time sensitive questions.