

Governors State University

TRANSFER CREDIT FOR GRADUATE STUDENTS POLICY

Prologue

This policy applies only to credits being transferred from regionally accredited institutions to any Governors State University graduate major.

Transfer of Prior Credits

The decision to accept transfer credits toward degree requirements is made by the academic advisor during the first semester of enrollment when the student study plan is developed. The student study plan will detail the requirements for the degree including the number of transfer credits accepted toward the requirements.

Transfer of graduate credit hours shall not exceed twenty-five (25) percent of the total number of credit hours required in any major. Only work from regionally accredited institutions completed with a grade of "B" or better or "P" or equivalent will be considered for transfer credit.

Transfer credits earned ten (10) or more years prior to the student's acceptance into a degree program will not be accepted toward the degree requirements unless approved by the respective academic dean.

No more than fifteen (15) credit hours taken as a graduate student-at-large shall be transferable towards the requirements of any graduate degree.

Undergraduate students may elect to enroll for graduate credit but are limited to a maximum of nine (9) credit hours beyond the baccalaureate degree requirements which may be applied toward graduate degree requirements.

Undergraduate students may enroll in graduate (only 5000-6000 level) courses only with written permission of the course instructor and the dean of the college in which the course is offered.

Credits earned and applied toward any degree previously earned may not be applied toward a second or additional degree.

Post-Admission Transfer Credits

After admission to a degree program, additional credit will not be accepted from another institution unless permission to apply such credits toward degree requirements was obtained from the Dean prior to taking courses at another institution. Only courses with grades of "B" or better will be accepted in transfer after matriculation to a graduate degree program.

Collegial units may establish more stringent requirements subject to review by the Graduate Studies Council and approval by the provost prior to implementation.