

Governors State University College of Education/Division of Education	Master of Arts In Education
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**EDUC 868: Culminating Experience:**  
**Portfolio Rubric and Approval**

**Student Name:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Contents Checklist:**

- Current Vita and Transcripts
- Evidence of Writing Competency
- Evidence of Research Mastery
- Evidence for Program Standards Demonstration
- Zip Disk or CD with Documents

**Research Data Source:**

- Small-scale Action Research Project
- Assisting Faculty Member in Research for Publication/Presentation
- Analysis/Interpretation of Data Set Supplied by Graduate Faculty
- Small-scale Meta-analysis

**Portfolio Evaluation**

Section	Area	0	1	2	3	Score	Comments
<b>I. Current Vita and Transcripts</b>		Inaccurate and/or unprofessional.	Accurate and professional but minimally developed.	Accurate, professional, and adequately developed.	Accurate, professional, and developed with considerable detail.		
	<b>Presentation of a significant problem, issue, or question</b>	Issue is vague. Argument for significance is inadequate or missing.	Issue is relatively clear and sensibly but minimally supported.	Issue is clear as well as adequately, thoughtfully supported.	Issue is cogent, thoroughly articulated, and insightfully defended.		
<b>II. Writing Competency (Content)</b>	<b>Supporting research and literature</b>	Supporting literature not cited, relevant, or integrated. Makes numerous unsupported statements.	Some relevant supports are cited, relevant, and integrated into the discussion. Minimal unsupported statements occur.	Adequate, relevant supports are effectively cited and integrated into the discussion. No unsupported statements.	Supports are comprehensive and seamlessly integrated. No unsupported statements.		
	<b>Conclusions</b>	Conclusions are not made or are inappropriate.	Minimal appropriate conclusions are stated.	Appropriate conclusions are thoughtfully derived from all major elements of argument.	Insightful conclusions are comprehensive and well defended.		

NAME: \_\_\_\_\_

Section	Area	0	1	2	3	Score	Comments
<b>III. Writing Competency (Style)</b>		Incoherent with pervasive errors in grammar, usage, and mechanics.	Demonstrates control of language but may contain occasional instances of problematic sentence structure or serious errors in grammar, usage, or mechanics.	Demonstrates sufficient control of language to develop ideas with reasonable clarity and general control of conventions of standard, written, formal English but may have occasional minor errors in grammar, usage, or mechanics.	Demonstrates facile control of language, including appropriate word choice and sentence variety with mastery of conventions of standard, written, formal English but may have rare, minor errors in grammar, usage, or mechanics.		
	<b>Research Questions</b>	Vague or unstated.	Stated but minimally supported.	Clearly stated and adequately supported.	Clearly stated in well-articulated, hypothesis format.		
	<b>Data Analysis</b>	Incomplete or incorrect.	Correct and complete but with some errors.	Correct, complete, with few, minor errors.	Without errors.		
<b>IV. Research Mastery</b>	<b>Results</b>	Incorrect or incomplete presentation and/or inappropriate conclusions.	Adequate presentation of descriptive and inferential results. Minimal appropriate conclusions.	Thorough presentation of descriptive and inferential results. Thorough discussion of all appropriate conclusions.	Exceptional presentation of all appropriate conclusions, demonstrating insight and skillful understanding of data analysis.		
	<b>I. Instruction</b>					<b>I.</b>	
	<b>II. Assessment</b>					<b>II.</b>	
	<b>III. Content Knowledge</b>					<b>III.</b>	
	<b>IV. Reflection</b>					<b>IV.</b>	
	<b>V. Leadership</b>					<b>V.</b>	
	<b>VI. Collaboration</b>					<b>VI.</b>	
<b>VII. Model Learners</b>					<b>VII.</b>		
<b>VI. APA Format Throughout Portfolio</b>		5 <sup>th</sup> edition APA style not followed.	5 <sup>th</sup> edition APA style is followed with some major errors.	5 <sup>th</sup> edition APA style is followed with minimal errors.	5 <sup>th</sup> edition APA style is flawless.		

Total Score: \_\_\_\_\_

Upon submission of the portfolio, the faculty committee will determine the status of the candidate by making one of three recommendations:

- A recommendation of **Pass** will be made when the student receives an average score of 2 or higher in each of the six sections of this rubric.
- A recommendation of **Pass with Revision** will be made when the student receives an average score of 2 or higher on five of the six sections of this rubric but an average score of 1 on one of the six sections. This recommendation requires the student to submit further evidence or satisfactory revisions to the committee chair prior to a grade of Pass being submitted for the course.
- A recommendation of **No Credit** will be made when the student receives an average score of 1 on more than one of the six sections of this rubric or a score of 0 on any section.

**Student Name:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Portfolio Score from Page Two:** \_\_\_\_\_

The faculty committee recommends that this culminating portfolio:

**Pass**

**Pass with the following revisions:**

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Date by which these revisions must be made: \_\_\_\_\_

**No Credit**

**Faculty Committee Signatures:**

\_\_\_\_\_ Committee Chair \_\_\_\_\_ Date

\_\_\_\_\_ Second Reader \_\_\_\_\_ Date

\_\_\_\_\_ Third Reader \_\_\_\_\_ Date