

Early Childhood Education

Valerie Smith

1234 Western Ave.
Park Forest, IL 60466

Home: (708) 123-4567

Email: Val@aol.com

English, French and Italian Spoken Fluently

Objective

Early childhood education teacher seeking a position from preschool to third grade

Education

Governors State University, University Park, IL, December 2008

Bachelor of Arts in Early Childhood Education

Joliet Junior College, Joliet, IL, May 2006

Associate in Liberal Arts

Teaching Experience

ABC School-Kindergarten and Preschool, Hometown, IL, August 2008-December 2008

Student Teacher

- Created lesson plans to provide for regular and special needs students in the same classroom.
- Modified lesson plans and materials to fit individual children when needed.
- Integrated math, science, and reading areas into a variety of lessons.
- Participated in preschool screenings increasing knowledge of tested areas and testing process.

ABC Community Preschool

Preschool Teacher, Hometown IL, August 2006-May 2007

- Designed lesson plans based on students' interests and curriculum.
- Encouraged group participation by acting out major historical events.
- Researched and planned field trips to reinforce topics such as nutrition and pet care.
- Prepared and conducted parent/teacher conferences using portfolios to show progression.

School District #00, Hometown, IL, August 2006-May 2007

Substitute Teacher

- Completed tasks in bilingual classrooms by having students work together.
- Maintained classroom discipline keeping students focused on activities.
- Facilitated for a variety of grade levels from kindergarten through fifth grade.
- Followed lesson plans and accomplished daily work to meet state regulations.
-

Lutheran Preschool, Hometown, IL, August 2003-December 2006

Teacher

- Prepared thematic craft lessons for six week periods to improve coordination and motor skills.
- Gathered stories and activities for circle time from school and library materials.
- Selected and practiced songs with over 50 children for spring program.
- Conducted home visits to meet new students and families to strengthen relationships.

Related Experience

Lutheran Church, Hometown, IL, September 2005-June 2006

Second Grade Sunday School Teacher

- Presented weekly Bible stories using props or student participation as actors.
- Provided crafts to reinforce biblical stories for small groups of children ages 5-12.
- Developed Ten Commandments game to provide a fun way to learn the commandments.

Computer Skills

Proficient in Microsoft Word, Excel and PowerPoint