

Hide or Reorder your Online Classes



The screenshot displays the 'My WebCT' interface for a user named Chris Dutton. The page header includes the university logo and name, navigation links for 'My Settings', 'Check Browser', 'Help', and 'Log out', and a welcome message with the current date and time. The main content area is divided into several sections: 'Calendar Day' and 'Calendar Week' on the left; a 'Course List' in the center; and 'Campus Bookmarks' and 'Personal Bookmarks' on the right. The 'Course List' contains several entries, each with a course title, section instructor, and the user's role. The interface is designed to help users manage their online classes.

Course List

- [Faculty How Do I? - Test chris](#)
Section Instructor: Chris Dutton
My Role: Section Designer/Section Instructor
- [SPED840 - Sect. B-Practicum I, Chladek W'07](#)
Section Instructor: Chris Dutton, Mary Chladek, Maribeth Kasik, Mary Chladek
My Role: Section Designer/Section Instructor
- [SPED840 - B-Special Education Practicum I, Chladek-W'08](#)
Section Instructor: Chris Dutton, Mary Chladek
My Role: Section Designer/Section Instructor
- [ECON302 - SA-Principles of Macroeconomics, Gallaher-W'08](#)
Section Instructor: Chris Dutton, Sheryl Gallaher, Wimba Tech
My Role: Section Designer/Section Instructor
- [SPED850 - B-Special Education Practicum II, Chladek-W'08](#)
Section Instructor: Chris Dutton, Mary Chladek
My Role: Section Designer/Section Instructor
- [ECON707 - A-Teaching about Money, Banking., Gallaher-W'08](#)
Section Instructor: Sheryl Gallaher
My Role: Section Designer/Teaching Assistant
- [SPED850 - Sect](#)
Section Instructor:
My Role: Section
- [Faculty How Do I](#)
Section Instructor:
My Role: Section
- [WebCT6 Precours](#)
Section Instructor: Chris Dutton, Barbara Mandel
My Role: Section Designer/Section Instructor

Calendar Day

- All day Complete Discussion/Journal entry

Calendar Week

- March 9, 2008
All day This is Week 8: Complete assigned reading, discussion, quiz
1:00 PM Week 7: Social Impact of Money
- March 13, 2008
All day Complete Discussion/Journal entry
- March 15, 2008
All day Quiz 13 due Sunday night

Campus Bookmarks

You currently have no campus bookmarks.

Personal Bookmarks

Your "My WebCT" page Course List will grow over time - making it difficult to locate current courses quickly.

WebCT provides you with two features to help resolve this problem - *Hide* and the ability to *Reorder* course listings.

Hide or Reorder your Online Classes



The screenshot displays the My WebCT interface for Governors State University. The top navigation bar includes "My WebCT" and "Content Manager" tabs, along with links for "My Settings", "Check Browser", "Help", and "Log out". The main content area is titled "Welcome, Chris Dutton . Today is March 13, 2008 12:02 PM CDT." and features a "Course List" column. The "Course List" header has a pencil icon in its top right corner, which is highlighted by a red callout box. The course list includes entries such as "SPED840 - Sect. B-Practicum I, Chladek W'07", "SPED840 - B-Special Education Practicum I, Chladek-W'08", "ECON302 - SA-Principles of M", "SPED850 - B-Special Educatio", "ECON707 - A-Teaching about", and "SPED850 - Sect B-Practicum II, Chladek- W'07". A red callout box at the bottom of the screenshot provides instructions on how to use the pencil icon.

Located on the top right-hand corner of the *Course List* column header is a *Pencil Icon*.

Click on the *Pencil Icon* to change the My WebCT page to the course management page

Hide your Online Classes

Step 1. Click the checkbox next to each course you wish to hide.

Step 1a. Click the “*Hide Link*” button to hide a single course.

Use the controls to show or hide courses on the Course List. Hiding a course does not remove the course or change your enrollment, access, or activity on the course.

Move		Term	Term Start Date	Term End Date	Visibility
<input checked="" type="checkbox"/>	Faculty How Do I? - Test chris	--	--	--	Hide Link
<input checked="" type="checkbox"/>	SPED840 - Sect. B-Practicum I...	Winter 2007			Hide Link
<input checked="" type="checkbox"/>	SPED850 - Sect B-Practicum II...	Winter 2007			Hide Link
<input checked="" type="checkbox"/>	Faculty How Do I? - Demo Cour...	--	--	--	Hide Link
<input checked="" type="checkbox"/>	WebCT6 Precourse - Winter 2008	--	--	--	Hide Link
<input type="checkbox"/>	SPED840 - B-Special Education...	Winter 2008	Jan 7, 2008		Hide Link
<input type="checkbox"/>	ECON302 - SA-Principles of M...	Winter 2008	Jan 7, 2008		Hide Link
<input type="checkbox"/>	ECON707 - A-Teaching about M...	Winter 2008	Jan 7, 2008		Hide Link
<input type="checkbox"/>	SPED850 - B-Special Education...	Winter 2008	Jan 7, 2008		Hide Link

Show Hide

Restore Default

OR: Step 1b. Click the “*Hide Button*” to hide multiple courses at once.

Hide your Online Classes



Course List

[Faculty How Do I? - Test chris](#)

Section Instructor: Chris Dutton
My Role: Section Designer/Section Instructor

[SPED840 - Sect. B-Practicum I, Chladek W'07](#)

Section Instructor: Chris Dutton , Mary Chladek , Maribeth Kasik , Mary Chladek
My Role: Section Designer/Section Instructor

[SPED850 - Sect B-Practicum II, Chladek- W'07](#)

Section Instructor: Maribeth Kasik , Mary Chladek , Mary Chladek
My Role: Section Designer

[Faculty How Do I? - Demo Course Flash](#)

Section Instructor: Jan englej Engle , Chris Dutton , Catherine Balthazar
My Role: Section Designer/Section Instructor

[WebCT6 Precourse - Winter 2008](#)

Section Instructor: Chris Dutton , Barbara Mandel
My Role: Section Designer/Section Instructor

[SPED840 - B-Special Education Practicum I, Chladek-W'08](#)

Section Instructor: Chris Dutton , Mary Chladek
My Role: Section Designer/Section Instructor

[ECON302 - SA-Principles of Macroeconomics, Gallaher-W'08](#)

Section Instructor: Chris Dutton , Sheryl Gallaher , Wimba Tech
My Role: Section Designer/Section Instructor

[ECON707 - A-Teaching about Money, Banking., Gallaher-W'08](#)

Section Instructor: Sheryl Gallaher
My Role: Section Designer/Teaching Assistant

[SPED850 - B-Special Education Practicum II, Chladek-W'08](#)

Section Instructor: Chris Dutton , Mary Chladek
My Role: Section Designer/Section Instructor

Courses have been hidden to reduce the *My WebCT* course list

Course List

Number of Hidden Links: 5

[SPED840 - B-Special Education Practicum I, Chladek-W'08](#)

Section Instructor: Chris Dutton , Mary Chladek
My Role: Section Designer/Section Instructor



[ECON302 - SA-Principles of Macroeconomics, Gallaher-W'08](#)

Section Instructor: Chris Dutton , Sheryl Gallaher , Wimba Tech
My Role: Section Designer/Section Instructor



[ECON707 - A-Teaching about Money, Banking., Gallaher-W'08](#)

Section Instructor: Sheryl Gallaher
My Role: Section Designer/Teaching Assistant

[SPED850 - B-Special Education Practicum II, Chladek-W'08](#)

Section Instructor: Chris Dutton , Mary Chladek
My Role: Section Designer/Section Instructor

Reorder your Online Class List

Governors State University

My Settings | Check Browser | Help | Lo

My WebCT Content Manager

Welcome, Chris Dutton . Today is March 14, 2008 9:17 AM CDT. Channels Color Layout

Edit Course List

Use the controls below to show or hide courses on the Course List. Hiding a course does not remove the course or change your enrollment, access, or activity in the course.

Move	Link	Term	Term Start Date	Term End Date	Visibility
<input type="checkbox"/>	<input type="checkbox"/>	--	--	--	<input type="checkbox"/> Link
<input type="checkbox"/>	<input type="checkbox"/>	Winter 2007			<input type="checkbox"/> Link
<input type="checkbox"/>	<input type="checkbox"/>	Winter 2007			<input type="checkbox"/> Link
<input type="checkbox"/>	<input type="checkbox"/>	Faculty Demo Cour... (Hidden)	--	--	<input type="checkbox"/> Link
<input type="checkbox"/>	<input type="checkbox"/>	SPED16 Precourse - Winter 2008 (Hidden)	--	--	Show Link
<input type="checkbox"/>	<input type="checkbox"/>	SPED840 - B-Special Education...	Winter 2008	Jan 7, 2008	Hide Link
<input type="checkbox"/>	<input type="checkbox"/>	ECON302 - SA-Principles of M...	Winter 2008	Jan 7, 2008	Hide Link
<input type="checkbox"/>	<input type="checkbox"/>	ECON707 - A-Teaching about M...	Winter 2008	Jan 7, 2008	Hide Link
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SPED850 - B-Special Education...	Winter 2008	Jan 7, 2008	Hide Link

Show Hide

Restore Defa

Step 2. Click the “*Move Icon*” in the area you wish to move the course link.

Step 2a. Clicking the Move Icon will open the Above or Below choice menu.

Step 1. Click the checkbox next to each course to reorder.

Reorder your Online Class List



Governors State University [My Settings](#) | [Check Browser](#) | [Help](#) | [Log out](#)

My WebCT | Content Manager

Welcome, Chris Dutton

Edit Course List

Use the controls below to show or hide courses. Hiding a course does not remove the course or change your enrollment, access, or activity.

Channels | **Color** | **Layout**

Move	Link	Term	Term Start Date	Term End Date	Visibility	
	<input type="checkbox"/>	Faculty How Do I? - Test chris (Hidden)	--	--	--	Show Link
	<input type="checkbox"/>	SPED840 - Sect. B-Practicum I... (Hidden)	Winter 2008			Show Link
	<input type="checkbox"/>	SPED850 - Sect B-Practicum II... (Hidden)	Winter 2008			Show Link
	<input type="checkbox"/>	Faculty How Do I? - Demo Cour... (Hidden)	--			Show Link
	<input type="checkbox"/>	WebCT6 Precourse - Winter 2008 (Hidden)	--			Show Link
	<input type="checkbox"/>	SPED840 - B-Special Education... (Hidden)	Winter 2008			Hide Link
	<input type="checkbox"/>	SPED850 - B-Special Education... (Hidden)	Winter 2008			Hide Link
	<input type="checkbox"/>	ECON302 - SA-Principles of M... (Hidden)				Hide Link
	<input type="checkbox"/>	ECON707 - A-Teaching about M... (Hidden)				Hide Link

Show Hide

[Restore Default](#)

Click the *My WebCT* tab to return to the *My WebCT* page

Clicking *Below* moved SPED850 below Sped840


Move Selected Above
Move Selected Below


Reorder your Online Classes

Course have been reordered for easier access

Course List

Number of Hidden Links: 5

[SPED840 - B-Special Education Practicum I, Chladek-W'08](#)
Section Instructor: Chris Dutton , Mary Chladek
My Role: Section Designer/Section Instructor


[ECON302 - SA-Principles of Macroeconomics, Gallaher-W'08](#)
Section Instructor: Chris Dutton , Sheryl Gallaher , Wimba Tech
My Role: Section Designer/Section Instructor


[ECON707 - A-Teaching about Money, Banking,, Gallaher-W'08](#)
Section Instructor: Sheryl Gallaher
My Role: Section Designer/Teaching Assistant

[SPED850 - B-Special Education Practicum II, Chladek-W'08](#)
Section Instructor: Chris Dutton , Mary Chladek
My Role: Section Designer/Section Instructor

Course List

Number of Hidden Links: 5

[SPED840 - B-Special Education Practicum I, Chladek-W'08](#)
Section Instructor: Chris Dutton , Mary Chladek
My Role: Section Designer/Section Instructor

[SPED850 - B-Special Education Practicum II, Chladek-W'08](#)
Section Instructor: Chris Dutton , Mary Chladek
My Role: Section Designer/Section Instructor

[ECON302 - SA-Principles of Macroeconomics, Gallaher-W'08](#)
Section Instructor: Chris Dutton , Sheryl Gallaher , Wimba Tech
My Role: Section Designer/Section Instructor

[ECON707 - A-Teaching about Money, Banking,, Gallaher-W'08](#)
Section Instructor: Sheryl Gallaher
My Role: Section Designer/Teaching Assistant