

**Direct Deposit of Refunds  
Now Available in myGSU portal**

As part of the transition to a new student information system, we are pleased to inform you that refunds from the university (including Financial Aid advances and other refunds) can be deposited directly into your designated bank account.

In order to take advantage of this easy and fast refund process and avoid lines and delays, it is important that you provide your banking information as requested in this announcement. The university will be using this information to direct deposit any refunds that you are entitled to -- and for no other purpose.

**FAQs**

**A. How do I provide or update my bank information in the myGSU portal?**

1. Log into the myGSU portal at <http://mygovst.govst.edu>
2. Click on Online Services and select Financial Information
3. Click on Bank Information (U.S.)
4. Enter your banking information, including account and routing numbers
5. Read and select *I Agree* to the Terms and Conditions
6. Click on the *Submit* button
7. You will receive an email confirmation that your submission was recorded.

**B. How long does it take me to provide or update my banking information?**

It takes less than five minutes to update your banking information.

**C. Is my banking information secure?**

Yes, GSU uses state-of-the-art technology to ensure that your personal information and confidential transactions remain safe, secure and private. GSU provides a secure socket layer to send and receive data over the internet using encryption capabilities to prevent third parties from accessing your information.

**D. What if I previously signed up for direct deposit of Financial Aid advances or refunds?**

Even if you have previously signed up for direct deposit in the past, you must update your banking information in myGSU portal.

**E. What if I don't have a bank account?**

You may be able to open an account at any bank; however, GSU's banking partner First Midwest Bank will open an account for you.

**F. By what date do I need to update my banking information so I receive my spring 2012 financial aid refunds, which are scheduled for distribution starting the week of January 9, 2012?**

December 12, 2011

**Questions?**

MyGSU User name and password	GSU Help Desk	708.534.4357
Updating your bank information	GSU Accounts Payable	708.235.7354
Financial Aid information	GSU Financial Aid	708.534.4480

Thank you for participating in this expanded service.