

March 27, 2009

**Attendees:** Co- Chair, Gebe Ejigu, Linda Buyer, David Curtis, Shannon Dermer, David Diers, Judy Ferneau, Ellen Foster Curtis, Rosemary Hulett, Maribeth Kasik, Sandra Mayfield, Daniel Nearing, Lydia Morrow Ruetten, Joseph Matula, Susan Rakstang, Linda Samson, Jeff Slovak, Karen Stuenkel, John Stoll, and Rebecca Wojcik

**Absent:** Robert Donaldson, Rupert Evans, James Howley, Karen Kissel, Gary Lyon, and Charles Nolley

**Documents:**

1. Agenda
2. FY10 Operating Budget Development Process
3. PBAC Strategic Planning Committee - Proposed Progress Measures for Monitoring the Strategic Plan
4. PBAC IT Committee – IT Plan – Goals and Priorities across impact areas
5. PBAC Facilities Committee- Mission/Program Driven Projects

**I. Update**

Ejigu began by recalling for the group President Maimon’s announcement that Dr. David Curtis has been appointed Professor on Special Assignment to provide leadership for the Office of the Provost. Curtis will continue as professor until the autumn, when he will assume the title of Interim Provost. At the next meeting, Curtis will also be providing leadership for PBAC.

Ejigu then reviewed the overall budget situation. The budget deficit of the state of Illinois is estimated at about \$11.5 billion, and possibly as high as \$12.6 billion. Illinois has the 6<sup>th</sup> largest deficit of the fifty states. Education at all levels has been underfunded for many years. Governor Quinn has proposed a budget for FY10 with a small increase for the public universities, but it is too early in the process to assume anything about the final appropriations bills that will be adopted. President Maimon, Vice President of Institutional Advancement Joan Vaughn and Deputy Vice President of Finance Jeff Slovak recently attended appropriations hearings in Springfield, and report that the House Appropriations Committee seems committed to trying to find more money for higher education and for GSU in the FY10 budget. Ejigu thinks a final state budget may not be adopted until the end of May.

Samson is serving as a coordinator for grant applications under the provisions of the ARRA. Samson said that her team is monitoring websites daily in search of grant opportunities.

**II. FY10 Budget Development**

Ejigu expects individual unit heads to work with Slovak and submit their FY10 budget requests to him. Slovak will be developing recommendations for PBAC and after the hearings will be interacting intensively with the unit heads in that process. PBAC will assemble to discuss the recommendations of the Budget Office and to develop their own

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final budget recommendations to the president. May 18 and May 19 are the dates for the budget hearings, and May 29 the date for PBAC to discuss the larger budget process.

### III. Brief Committee Update

#### A. **Strategic Planning Committee** – *Co-Chairs, John Stoll and Karen D’Arcy*

Stoll thanked his committee and senior staffer, Buyer, for their hard work. Dashboard measures to monitor goal achievement under the larger plan were briefly discussed. The hand out, “Proposed Progress Measures for Monitoring the Strategic Plan”, was distributed. Every year our progress will be measured. The dashboard indicators can be viewed on the web. This

#### B. **CQIA**: *Co-Chairs, Eric Martin, Sandra Mayfield, and Rebecca Wojick*

Wojick stated that this committee has been meeting every two weeks. They have been working on templates for syllabi and for mapping course outcomes from those syllabi.

#### C. **IT Committee**: *Co-Chairs, Linda Samson and John Stoll*

Samson stated that the IT committee has been meeting every other week. The committee is working on high priority progress indicators. It is also in the early stages of helping to launch the project to upgrade/replace the GSU ERP.

#### D. **Enrollment Management and Student Services**: *Co-Chairs, Linda Buyer and Sherilyn Poole*

Poole mentioned they held a second retention workshop. A large turnout came to hear the local experts. There will be another retention workshop scheduled for late September. It will include a demo of the new degree audit software. Buyer is awaiting approval of the progress measures so as to make them generally available on the PBAC website. President Maimon and others met with Chicago City Colleges presidents/chancellors to help launch the dual-admission initiative. At GSU, our point-person for this initiative will be Jose Reyes.

#### E. **Facilities Committee**: *Co-Chairs, Susan Rakstang and Eric Martin*

Rakstang spoke about the handout, “Mission Driven Projects”. This comes in fulfillment of part of the charge to the committee to develop a facilities plan. The two sections in the document are “Infrastructure” and “Mission Driven Projects”.

Ejigu suggested that the four co-chairs of the Facilities and Information Technology Committees need to develop a process to address the physical and technology needs of our classrooms in order to make a significant dent in this area.

Budget Hearings begin on Monday, May 18, 2009 from 10am to 4pm.