Governors State University

Committee on Continuous Quality Improvement and Accreditation (CQIA)

September 30, 2009

Present:

_x__Xiaoyong Chen __x_ Diane Dates Casey _x__ Jean Johnson __x__ Eric Martin __x__Sandra Mayfield

__x__ Kelly McCarthy __x_ John Simon __x__ Patricia Smith __x__Becky Wojcik

Item	Comments	Action/Follow Up
Minutes	Committee reviewed Sept. 9 minutes and CQIA meeting minutes summary- made minor changes. Discussion about posting minutes summary of last 11 CQIA mtngs. P. Smith suggested possibly add as a hyperlink to minutes on PBAC website	Kelly will add some text to CQIA meeting minutes summary & send to committee
CQIA	E. Martin stated worth to have documentation of CQIA discussions, demonstrates being proactive rather than reactive	
	J. Simon asked if CQIA should address Why Not? concerns; thought CQIA to focus on academic issues; S. Mayfield thought focus may be on other items. K. McCarthy stated other PBAC committees address improvements throughout campus. E. Martin stated CQIA is doing what need to do.	
	J. Simon stated CQIA is about assessment, student learning outcomes, and	.

	mapping of course outcomes, asked why COE hired an assessment coordinator? J. Johnson responded necessary to track Professional Education Units (PEUs). She suggested that Kathleen Hickey and Eric Wignall be invited to join CQIA as new members. B. Wojcik made motion to have D. Curtis formally appoint these two staff members, S. Mayfield seconded. More discussion about having IR staff on CQIA, B. Wojcik suggested wait until after HLC visit. Members began drafting CQIA mission statement: The mission of CQIA is to support and facilitate quality improvement initiatives, learner outcomes, and accreditation processes in alignment with the GSU strategic plan. The committee's core emphases are on support for faculty and effective teaching, assessment of student learning, and the assurance of high quality student services. E. Martin stated accreditation means more the HLC type, broad in scope, not like specific programs (CACREP, MSW, etc.); S. Mayfield: posted various accrediting bodies & consultants on CQIA site; B. Wojcik: early on saw CQIA as a resource for both levels of accreditation. E. Martin: post Nov. 18, will GSU go the AQIP route? With AQIP process have more contact with HLC, decide as an institution what 1 or 2 items to focus on.	
	Discussion about how CQIA can support student services. J. Johnson discussed mini-grants for assessment in COE as an example for some mini-grants to be developed through CQIA. E. Martin discussed CAEL survey that resulted in solid data and concrete areas	

	to work on. Example: Office of Career Services was lacking, now much improved office. S. Mayfield raised issue about CQIA not being a policing committee.	
	D. Dates Casey created a spreadsheet for everything that needs to go to HLC resource room. HLC site team has GSU materials and are already asking questions.	

Next CQIA meeting: **Wed., Oct. 14 from 12:30 to 2:00 pm in E2590/CAS conf. room**