

Governors State University

Committee on Continuous Quality Improvement and Accreditation (CQIA)

Minutes

12th meeting 4/09/09

Present:

Xiaoyong Chen Diane Dates Casey Jean Johnson Eric Martin Sandra Mayfield
 Kelly McCarthy John Simon Patricia Smith Becky Wojcik

Item	Comments	Action/Follow Up
Minutes	Committee tabled review of minutes from 3-26-09 – as there were not enough members present at current meeting who were present on 3-26. Will be reviewed at next meeting.	Tabled
Undergrad learning outcomes	At previous meeting it was suggested to submit language to C. Cortilet stating that a “undergraduate student learning outcomes are currently under review” line be inserted in catalog. Committee discussed +/- aspects of this. As there were some members absent, the catalog deadline was this week, language has not gone through all committee levels as yet, and that the new catalog will be online and easier to change in a more timely manner, the committee vetoed this suggestion.	Cancel insertion of catalog line that UG outcome are under review

Comm. Roles	<p>Short discussion regarding roles and interrelationships between various campus committees. Recognition that CQIA appears to be functioning as a quasi Undergraduate Council as well.</p> <p>John noted that UCC/APRC seem to function in a more operational mode whereas Grad Council and CQIA seem to be more strategic or reflective</p>	
Progress Measures	<p>Becky noted that at the 3-27 PBAC meeting, the Strategic Planning Committee presented a list (4-5 pp) regarding "Proposed Progress Measures for Monitoring the Strategic Plan." Examples: retention data, credit hour generation, alumni surveys. PBAC adopted the measures, but there was comment on the number of measures. PBAC is looking at staggering the measures over time and how to create a support system for this effort (Who and How).</p> <p>The current alumni survey, its length and poor response rate, were discussed by the CQIA members. It was recommended that Linda Buyer be invited to a future meeting to discuss alternatives and means CQIA might assist/provide a resource.</p> <p>Investigation of using a survey attached to graduation applications will be addressed at next meeting.</p> <p>Discussion as to what happens to recommendations and lack of forward movement on some. Perhaps CQIA could work towards improving/assisting in this process towards more quality as a part of the</p>	<p>Becky will distribute a copy of the list for future discussion.</p> <p>Linda Buyer will be invited to a future meeting.</p> <p>Graduation Application survey to be added to next agenda.</p>

	assessment cycle.	
Provost	The committee noted a change of leadership in the Provost's Office. Sandra will invite Dr. David Curtis, Professor on Special Assignment to the next meeting to discuss direction and relationship to HLC & CQIA.	Sandra will invite Dr. David Curtis to next CQIA meeting.
Syllabus Templates	No action. Jean noted that the syllabi and templates for psychology were in process of being placed in the GSUVault. She will send links and access codes to CQIA members so that they can see this example.	Jean will send links and codes for syllabi templates already in Vault to CQIA members to preview.

Next CQIA meeting: Becky will discuss May meeting schedule (and changing it to 12-1) with Kelly and inform members. Majority of committee will be on vacation in July and August. One June meeting may be called if deemed necessary by co-chairs. Otherwise, May meetings will be all until September.