

Governors State University

Continuous Quality Improvement and Accreditation Committee (CQIA)

Minutes

8th meeting 12/04/08

Present:

Xiaoyong Chen Diane Dates Casey Jean Johnson Eric Martin Sandra Mayfield
 Kelly McCarthy John Simon Patricia Smith Becky Wojcik

Item	Comments	Action/Follow Up
Eighth meeting	Dr. Jane Hudak provided the agenda at today's meeting. She apologized that Dr. Ejigu had a previous engagement and could not attend the meeting. Eric Martin moved to approve the November 13, 2008, minutes with one change. Sandra Mayfield seconded. Higher Learning Commission/Student Learning, Assessment, and Accreditation- Evaluating GSU's Efforts to Assess and Improve Student Learning (Handout)	
	Introduction of CQIA Co-Chairs and Committee Members New Member – Patricia Smith, Civil Service Representative from COE	

	<p>Charge Overview</p> <ul style="list-style-type: none"> • Appointment and Charge letters will be forthcoming from Jane Hudak and Gebe Ejigu. • Jane Hudak stated why Eric, Sandra and Becky were chosen: <ul style="list-style-type: none"> ○ Eric used to work in the Provost Office. ○ Sandra currently works in the Provost Office. ○ Becky's history of assessment committee work. 	
	<p>Jane Hudak spoke on developing a comprehensive assessment model for reviewing academic programs</p> <ul style="list-style-type: none"> • Eric Martin provided background on previous assessment models. • The assessment model includes strategies, integrity and non academic learning. • Jane Hudak requested specific investigation and recommendations from the committee. • Jane stated that a comprehensive model was needed and the role of the front line faculty. 	
	<p>Continuous Quality Improvement with Teaching and Learning</p> <ul style="list-style-type: none"> • Sandra Mayfield updated the committee on the Syllabus Template Revision project. • Jean Johnson stated the template will be housed in the library vault. She also stated that the template should be up and running next week after the approval of Shannon Dermer, Division Chair, is given. • Jane Hudak asked the committee to look into Live Text. • College of Education and CDIS are in the process of implementing Live Text. 	

	<p><u>HANDOUT</u> Higher Learning Commission/Student Learning, Assessment and Accreditation-Evaluating GSU's Efforts to Assess and Improve Student Learning. (All received handout.)</p> <ul style="list-style-type: none"> • The handout will be very helpful and can cross reference with other groups. 	
	<p>Accreditation Issues-External Peer Program Reviews</p> <ul style="list-style-type: none"> • Jane Hudak asked committee to take a deeper look into internal peer reviews: that CQIA will continue the work even when HLC leaves and that quality issues must continue. • Jane Hudak stated that the CQIA committee is the think tank and should be creative and to make decisions based on evidence. • B. Wojcik stated: focus on the process and recommendations not the conversation. 	
	<p>Closing Jane Hudak said she would return when invited.</p>	

Next CQIA meeting: Thursday, January 8, 2009, 12:30 to 1:30 p.m. Room: E2590 (CAS)