

**Higher Learning Commission (HLC)  
Executive Committee  
Meeting Minutes  
May 13, 2008**

Attendance:

Executive Committee:

<input checked="" type="checkbox"/> Eric Martin (co-chair)	<input checked="" type="checkbox"/> Ann Vendrely (co-chair)	<input type="checkbox"/> Beth Cada
<input checked="" type="checkbox"/> Diane Dates-Casey	<input checked="" type="checkbox"/> Shannon Dermer	<input checked="" type="checkbox"/> Sandra Mayfield
<input checked="" type="checkbox"/> Margaret Neumann	<input type="checkbox"/> Fernando Rayas	

Staff Support:

Lisa Hendrickson

1. Training Schedule

- Discussed the training schedule. May 27<sup>th</sup> is criteria 1 and 2; June 3<sup>rd</sup> is criteria 3; and June 17<sup>th</sup> is criteria 4 and 5.
- Discussed format for the trainings.

2. Possible Phoenix Article

- Discussed possible article topics.
- Eric and Ann will meet with the new editor.

3. Embedded Change Requests

- May not have to do the professional doctoral programs because they draft report from the last visit suggests that we be approved for professional doctorates but have not received formal notification.
- Now need to focus on online. Discussed having all of the subcommittees gather information on online programs, courses and services. Also, suggest an additional subcommittee to develop that section.

4. HLC Self-Study Calendar

- Needs to include the subcommittee trainings.
- Mentioned to start thinking about dates for the next university-wide meeting.

5. HLC Self-Study Budget

- There was discussion that the budget request will be between \$100,000 and \$50,000. There was also a discussion about how the budget should not be out of the Provost's Office.

6. Next Meeting

- The Executive Committee will meet Tuesday, June 10<sup>th</sup> because May 27<sup>th</sup> is the first training for the subcommittees.