

**Higher Learning Commission (HLC)
Executive Committee
Meeting Minutes
July 22, 2008**

Attendance:

Executive Committee:

<input checked="" type="checkbox"/> Eric Martin (co-chair)	<input checked="" type="checkbox"/> Ann Vendrely (co-chair)	<input type="checkbox"/> Beth Cada
<input checked="" type="checkbox"/> Diane Dates-Casey	<input checked="" type="checkbox"/> Shannon Dermer	<input type="checkbox"/> Sandra Mayfield
<input type="checkbox"/> Margaret Neumann	<input checked="" type="checkbox"/> Fernando Rayas	

Staff Support:

Lisa Hendrickson

1. Chapter 1 Update

- A rough draft of the first chapter was distributed for review. Eric and Ann will continue to work on it.

2. Robert Appelson visit.

- Agenda was discussed as well as what is needed in advance of the meeting.
- The logistics committee is working on coordinating his visit. Luke Helm chair of the logistics committee will be in contact with Sandra Mayfield.

3. Embedded Change Requests

- Will need a committee for the professional doctoral embedded change request. The membership will probably come from Graduate Council, Shannon Dermer, Russ Carter, and Beth Cada.
- Lisa will send the list of participants for the online programs embedded change request to Diane and she will call the first meeting.

4. HLC Self-Study Calendar

- This needs to be updated.
- Once updated, Lisa will send this to Ann for inclusion in Chapter 1.

5. HLC Logo

- Logos will be sent around for one last vote by the Steering and Executive Committees. At the vote the winning logo will be used.

6. Updates on the Five Criterion Subcommittees

- An update was given about their work.

7. Next Meeting

- The Executive Committee will meet Tuesday, August 12 and we will try for an August 26th meeting with the Steering Committee if Provost Hudak's schedule allows.