

Directions for GSU Employee Giving:

Fill out **section: 1** for cash or checks; **section: 2** for charges; or **section: 3** for GSU payroll deductions.

SECTION 1:

GOVERNORS STATE UNIVERSITY FOUNDATION

CHECK OR CASH DONATION FORM

I wish to contribute \$_____ to the GSU Foundation.

Employee Name _____ Employee ID# _____

Department _____ Extension _____

Enclosed: Please find a check for \$_____ (make check payable to **GSU Foundation**)

I wish my gift to be used for: _____ (write description)

Thank you for your contribution.

(Detach and return to the Governors State University Advancement Office, Room D34200, University Park, IL 60484)

SECTION 2:

GOVERNORS STATE UNIVERSITY FOUNDATION

CHARGE DONATION FORM

I wish to charge my contribution of \$_____ to the GSU Foundation.

Employee Name _____ Employee ID# _____

Department _____ Extension _____

(Check one): ___ Visa ___ Mastercard ___ Discover

Print name as it appears on card: _____

Authorized cardholder's signature _____

Account Number

Expiration Date /

Security Code

(Last 3 numbers on back of card)

I wish my gift to be used for: _____ (write description)

Thank you for your contribution.

(Detach and return to the Governors State University Advancement Office, Room D34200, University Park, IL 60484)

SECTION 3:

GOVERNORS STATE UNIVERSITY FOUNDATION

GSU EMPLOYEE PAYROLL DEDUCTION DONATION FORM

Employee Name _____ Employee ID# _____

Department _____ Extension _____

I am a GSU employee and wish to contribute \$_____ to the GSU Foundation through payroll deduction. Please deduct this amount in equal payments of \$_____ per pay period, starting on _____ (date).

Signature for payroll deduction authorization _____

I wish my gift to be used for: _____ (write description)

Thank you for your contribution.

(Detach and return to the Governors State University Advancement Office, Room D34200, University Park, IL 60484)