

# Undergraduate Application for Admission Information / Instructions

We are pleased that you have requested application materials from Governors State University. We recommend that you review all program requirements carefully. Major requirements may vary. Please review the specific requirements in the GSU catalog (on our website at www.govst.edu/catalog), or on the specific program fact sheet to verify additional admission requirements. There is a \$25 non-refundable application fee for undergraduate applications. Please enclose a check or money order, made payable to Governors State University. The \$25 non-refundable application fee is waived for applicants who are veterans of or on active duty in the U.S. Armed Forces. Please contact the Office of Admission for further information. Applications will not be processed until the application fee has been received.

The University reserves the right to cancel your admission if your college cumulative grade point average for courses in progress at the time of application falls below that required for admission.

## UNDERGRADUATE APPLICATION DEADLINES

Select programs have admission deadlines. Please see the website for program deadlines, *www.govst.edu/degree*. All other programs are on rolling admission meaning we accept applications as long as space permits. We do not have a set deadline.

## TRANSFER APPLICANTS

Transfer applicants must have earned (or will have earned by the term they wish to enroll) an associate of science or an associate of arts degree from a regionally accredited institution of higher education; OR have earned (or will have earned by the term they wish to enroll) at least 45 college semester hours (or 68 quarter hours) of credit from a regionally accredited institution of higher education with at least a "C" average (2.0 on a scale of 4.0) in any 45 semester (or 68 quarter) hours; be in good academic standing at the last institution attended; and have satisfied any applicable collegial and/or major admission criteria for undergraduate study in the particular major to which they apply.

Applicants are required to submit official transcripts to the Office of Admission and Student Recruitment. If transcripts are hand carried into the university, they must be in a sealed envelope. If you have coursework in progress, you are required to submit a supplemental transcript upon completion of the coursework. Electronic transcripts are accepted directly from the college or university and should be sent to apotranscripts@govst.edu.

# **READMISSION APPLICANTS**

You are a readmission applicant if you have previously enrolled at Governors State University as a degree seeking undergraduate or second bachelor student and have not attended the institution for five years or longer. In order to be eligible for readmission you are required to provide official transcripts for all previous college(s)/university(s) attended and must be in good standing at your last institution attended. If you are not, please see the GSU catalog for the Special Admission process.

# SECOND BACHELOR'S APPLICANTS

You are a second bachelor's degree applicant if you have been awarded a bachelor's degree from a regionally accredited college or university and wish to pursue a second bachelor's degree. To meet admissions criteria you must have graduated with a minimum 2.0 GPA or the applicable program GPA. Tuition and fees for second bachelor's applicants are assessed at the graduate student rate.

Applicants are required to submit official transcripts from the college or university where the bachelor's degree was received. Some programs may require additional documents; please see the GSU catalog for additional program requirements.

# **PROSPECTIVE APPLICANTS WITH DISABILITIES**

Applicants with a disability are encouraged to contact the Academic Resource Center at 708.534.4508 for further assistance.

## DUAL DEGREE PROGRAM

The Dual Degree Program is an exceptional partnership between Governors State University and Chicago Area Community Colleges offering you an accessible and affordable pathway to your associate and bachelor's degree. Please visit *www.govst.edu/dualdegree* for more details about requirements and partnering colleges.



708.534.4490 • admission@govst.edu • www.govst.edu/admission Online application available at applynow/govst.edu



# COLLEGE OF ARTS AND SCIENCES

Anthropology and Sociology Anthropology ANSO.ANTH.BA Sociology ANSO.SOC.BA Art ART.BFA Biology BIOL.BS Biology Teacher Education BIOL.BTE.BS Chemistry CHEM.BS Chemistry Teacher Education CHEM.CTE.BS Communications Advertising and Public Relations COMM.APR.BA Film-Making and Multimedia COMM.MMC.BA Human Communications COMM.HCM.BA Journalism COMM.JRN.BA Computer Science CPSC.BS Criminal Justice CJUS.BA Corrections and Punishment CJUS.CPN.BA Law Enforcement and Security CJUS.LFS.BA Restorative and Community Justice CJUS.RCJ.BA English ENGL.BA English Teacher Education ENGL.ETED.BA History HIST.BA Information Technology ITECH.BS Interdisciplinary Studies IDSS.BA Mathematics MATH.BA Actuarial Science MATH.ACS.BA Math Teacher Education MATH.MTE.BA Media Studies MST.BA Political Science POLS.BA Social Sciences SOSC.BA Theatre and Performance Studies TAPS.BA

# **COLLEGE OF BUSINESS**

Accounting ACCT.BS Business Administration Entrepreneurship BSAD.ENTR.BA Finance BSAD.FIN.BA Human Resources Management BSAD.HRM.BA Management BSAD.MGMT.BA Management Informations Systems BSAD.MIS.BA Marketing BSAD.MKTG.BA Operations and Supply Chain Management BSAD.OSC.BA Business and Applied Science BAAS.BA Economics ECON.BA Economics ECON.BS Entrepreneurship ENTR.BA Manufacturing Management MFGMGT.BA

# **COLLEGE OF EDUCATION**

Early Childhood Education EDEC.BA Elementary Education ELED.BA Psychology PSYC.BA Forensic PSYC.FOR.BA Industrial/Organizational PSYC.IOR.BA Mindfulness PSYC.MDF.BA Pre-Clinical PSYC.PSP.BA

# COLLEGE OF HEALTH AND HUMAN SERVICES

Communication Disorders CDIS.BHS Community Health COMH.BHS Gerontology-Healthy Aging COMH.GHAG.BHS Gerontology-Long Term Care COMH.GLTC.BHS Health Promotion Education COMH.HPED.BHS Pre-Occupational Therapy COMH.PROT.BHS Health Administration HLAD.BHA

\* Nursing NURS. BSN

Social Work SOCW.BSW

\* Nursing applicants must apply through the Nursing CAS which can be found at *https://portal.nursingcas.org*.



# SECURITY INFORMATION NOW AVAILABLE

GSU is committed to assisting all members of the community in providing for their own safety and security. The annual security compliance document is available on the GSU website at *www.govst.edu/cleryact*. The website contains information on campus security and personal safety, including crime prevention, university police law-enforcement authority, crime reporting policies, disciplinary procedures, and other important matters about security on campus. It also contains statistics for the three previous calendar years on reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by GSU, and on public property within or immediately adjacent to and accessible from the campus. This information is required by law and is provided by the GSU's Department of Public Safety.

# TRANSFER APPLICATION CHECKLIST

- \_\_\_\_\_ Sign your application
- \_\_\_\_\_ Submit the application form
- \_\_\_\_\_ Submit your application fee
- Send an official college transcript for all institutions attended
- \_\_\_\_\_ Mail application packet to:
  - Governors State University
    - Office of Admission
    - 1 University Parkway
    - University Parkway, IL 60484



# Undergraduate Application for Admission

## UNDERGRADUATE APPLICATION FOR ADMISSION

## Please submit:

- \$25 non-refundable application fee payable to: Governors State University
- Official high school and/or college transcript(s)

Online application available at https://applynow.govst.edu

Social Security Number\*

\*Your Social Security Number (SSN) is requested pursuant to Public Law 93-579 for the University's system of student records, as well as for compliance with federal and state reporting requirements. Your SSN is required if you are applying for financial aid but is not required for admission to the University. Providing an SSN will, however, speed up the processing of your application since we will not need to manually match your application with other materials such as transcripts and test scores. Supplying your SSN ensures that you will be able to claim the Hope Tax Credit, if you are eligible, on your federal tax return. The University has a strong commitment to ensuring the privacy and confidentiality of student records and will not disclose your SSN without your consent for any purpose except as allowed by law.

□ Mr. □ Mrs. □ Ms. □ Other				
Name				
Last		Firs	st	M.I.
Permanent Address Number & Street		Apt.#		
City or Town	State		ZIP Code + 4	Country
Mailing Address (if different from above)				
Number & Street				Apt.#
City or Town	State		ZIP Code + 4	Country
Home Phone ( )	Work Phone (	)		
E-mail	Cell Phone (	)		
Month Day Year Ethnic Origin: 1. Are you Latino/Hispanic? No Yes 2. Plea A A A B Illinois Resident? Yes No How long?Y Citizenship Status: U.S. Citizen Permanent Resident Undocumented /Deferred Action Please indicate your military status: No military service Inactive Reserve I	ase select the cate American Indian or Asian Black or African Am ears (attach a copy of per Cattach a copy of per Active Duty C Veteran Dep	gories b Alaska nerican mament Mol mament	elow that describe yo Native INative H White nths County resident card, both side e Reserve INation or Survivor of a Veter	al Guard an
Please read the accompanying instructions before completing appropriate codes. Applying for: □ Fall (August-December) Applying as: □ Transfer □ Readmission □ Major Code (see list on page 2) GSU ID# Have you ever applied to GSU before? □ Yes □ No If Have either of your parents or legal guardians received formal e If yes, please select all that apply: Associate Degree □ Yes □ If	Spring (Janua Second Bachelor' 	ary-May) s Degre High Scl	) Summer (May-A e Undeclared I (not eligible for Fina 	August) Undecided ancial Aid)

You must list all college or universities you attended. Use reverse chronological order, beginning with most recent.

Name/CampusCity	State	Entered	Left Degree or Ho Mo. Yr. Mo. Yr.		or Hours Yr.	Date Received or Earned	Expected	
1.								
2.								
3.								
4.								
5.								

**TRANSFER STUDENTS:** Are you in good standing at the college or university last attended? Yes No If No, see below.

**Note:** Applicants not in good standing at the last college attended, including GSU, must petition for admission under the Policy on Readmissions and Special Admissions. This petition can be printed from the website at *www.govst.edu/apply*. All petitions to the committee must be submitted in writing to the Office of Admission. A typed letter of petition must accompany the application for admission and all required application materials, including official transcripts.

### The letter must include:

- Extenuating circumstances or hardships that may have caused the student to earn poor grades
- Preparation for proposed program of study, prerequisite coursework achieved, and/or work experience equivalent to college level study
- Actions taken by the applicant which provide evidence of experience and knowledge of the desired major

The letter of petition should explain any of the situations above that may apply to the student's experience. This application must be signed and dated by the applicant and returned

with required application fee before action can be taken.

I understand that withholding information requested on this application or giving false information may make me ineligible for admission to the university or subject to dismissal. I certify that the information provided on this application is correct and complete.

#### **CAMPUS SAFETY**

For the purpose of the following four questions 'crime" or 'criminal charge" refers to any crime in which the offender is considered an adult, other than a traffic related misdemeanor or an infraction or criminal offense that is sealed/expunged/pardoned or otherwise protected from disclosure by express authority of law. You must, however, include alcohol or drug offenses whether or not they are traffic related.

1. Have you been convicted of a crime?

**2.** Have you entered a plea of guilty, a plea of no contest, a plea of nolo contendere or an Alford plea, or have you received a deferred prosecution or prayer for judgment continued to a criminal charge?

**3.** Do you have any criminal charges pending against you?

4. Have you ever been expelled, dismissed, suspended, placed on probation or otherwise subject to any disciplinary sanction by any school, college or university? □ Yes □ No

In addition to the truthful, accurate and complete completion of the Campus Safety Questions, an applicant must promptly notify the Office of Admission in writing of any criminal charge, any disposition of a criminal charge, or any school, college or university disciplinary action against the applicant, or any type of military discharge other than an discharge under honorable conditions that occurs at any time after you submit this application to Governors State University. Your failure to do so will be grounds to deny or withdraw your admission or make you subject to disciplinary sanctions after enrollment.

## PLEASE AFFIRM THE FOLLOWING BEFORE YOU SUBMIT YOUR APPLICATION.

### For Transfer Students From Ilinois Community Colleges ONLY

By checking this box, applicant agrees to allow Governors State University to provide his/her transcript to the Illinois community college from which he/ she is transferring to allow the community college to grant him/her an associate's degree upon completion of sufficient credit hours from the university.

\* Checking I AGREE does not guarantee the granting of an associate's degree since not all universities and colleges in Illinois participate in reverse transfer partnerships.

□ I AGREE

## ALL APPLICANTS

# Do you certify the following? I understand that once my application has been submitted it may NOT be altered in any way. I certify that all of the information submitted in the application is my own work, factually true, and honestly presented. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I certified be false. I understand that an offer of admission is conditional, pending receipt of final transcripts showing work comparable in quality to that upon which the offer was based.

Signature

Date

Governors State University is an equal opportunity institution. The university adheres to Section 504 of the Rehabilitation Act.