

We are pleased that you have requested application materials from Governors State University. We recommend that you review all program requirements carefully. Major requirements may vary. Please review the specific requirements in the GSU catalog or on our website at www.govst.edu/catalog, or on the specific program fact sheet to verify additional admission requirements. Some departments require that applicants submit a statement of career goals, letters of recommendation, GMAT/GRE scores, portfolios, etc. There is a \$50 non-refundable application fee for graduate applications. Please enclose a check or money order, made payable to Governors State University. The \$50 non-refundable application fee is waived for applicants who are veterans of or on active duty in the U.S. Armed Forces. Please contact the Office of Admission for further information. Applications will not be processed until the application fee has been received.

All applicants must have or will have earned, by the term they wish to enroll, a baccalaureate degree from a regionally-accredited institution of higher education. Applicants must be in good standing at the last institution attended, including Governors State University, and they must satisfy any applicable special program admission requirements as described in the catalog.

TRANSCRIPTS

Applicants are required to submit official transcripts to the Office of Admission and Student Recruitment. If transcripts are hand carried into the university, they must be in a sealed envelope. If you have course work in progress, you are required to submit a supplemental transcript upon completion of the course work. Some programs may require an additional set of transcripts sent to that specific program. Photocopies of transcripts are not acceptable.

SUPPLEMENTAL ADMISSION DOCUMENTS

Refer to the GSU catalog at www.govst.edu/catalog to verify requirements and additional documents needed.

MAIL APPLICATION AND DOCUMENTS TO:

Governors State University
Office of Admission
1 University Parkway
University Parkway, IL 60484

For more information, call 708.534.4490.

ADMISSION COUNSELING

If you would like additional information regarding admission to Governors State University or you would like to speak to an admission counselor, please contact the Office of Admission at 708.534.4490.

You may also visit www.govst.edu/admission for more information or to apply online. There are a variety of events taking place throughout the year aimed at providing admission and financial aid information to prospective students.

GRADUATE EXAMINATIONS

If the department requires a standardized test, such as GMAT/GRE, applicants must request that their test scores be sent to the Office of Admission by the testing agency. The institutional code for GSU is **1263**. It is suggested you take the graduate admission examinations three months before the intended term of enrollment to ensure that the scores arrive in time.

CONTACT INFORMATION

GRE
www.gre.org
Governors State University Code: 1263

GMAT
www.mba.com
Governors State University Code: WSR-96-73

SELF-MANAGED APPLICATIONS

The departments that require a self-managed application are shown without an asterisk. Applicants to self-managed programs are required to submit a complete application packet. The application packet should include all required admission materials (such as official transcripts, letters of recommendation, personal statement, resume, etc). All documents for self managed applications must be submitted at the same time to the Office of Admission.

PROSPECTIVE APPLICANTS WITH DISABILITIES

Applicants with a disability are encouraged to contact the Academic Resource Center at 708.534.4508 for further assistance.

Applications are available from the Office of Admission and Student Recruitment. Please check below for the major code for which you will be applying. Enter the appropriate code in Major Code portion of the application. This information is essential for the processing of your application. For complete admissions requirements and application deadlines, please see the GSU catalog. Applications, catalogs and additional information are also on the website at www.govst.edu.

** Please note some graduate programs may not apply using this application. **

COLLEGE OF ARTS AND SCIENCES

- * Analytical Chemistry (ANCH.MS)
- Art (ART.MA)
- Communications and Training
 - Communication Studies (COMT.COM.MA)
 - Human Performance and Training (COMT.HPT.MA)
 - Media Communications (COMT.MDC.MA)
- * Computer Science (CPSC.MS)
- Criminal Justice (CJUS.MA)
- English (ENGL.MA)
- * Environmental Biology (ENBI.MS)
- Independent Film and Digital Imaging (IFDI.MFA)
- Political and Justice Studies (POJS.MA)

**COLLEGE OF BUSINESS AND PUBLIC
ADMINISTRATION (CBPA)**

- Accounting (ACCT.MS)
- Business Administration (BSAD.MBA)
 - Supply Chain Management (BSAD.SCMO.MBA)
- Management Information Systems (MIS.MS)
- Public Administration (PADM.MPA)

COLLEGE OF EDUCATION

- Counseling
 - Clinical Mental Health (COUN.CMH.MA)
 - Marriage and Family (COUN.MF.MA)
 - School Counseling (COUN.SCH.MA)
- Early Childhood Education (EDEC.MA)
- Education
 - Bilingual/ESL Education (EDUC.BESL.MA)
 - Computer Education (EDUC.CPE.MA)
 - Curriculum and Instruction (EDUC.CI.MA)
 - Mathematics Education (EDUC.MTE.MA)
 - Science Education (EDUC.SCI.MA)
- Educational Administration
 - Principal Leadership (EDAD.PRIN.MA)
 - Chief School Business Official (EDAD.SBO.MA)
 - Higher Education (EDAD.HED.MA)
- Multicategorical Special Education (MCSE.MA)
- Reading (READ.MA)
- Psychology (PSYC.MA)
 - Clinical (PSYC.CLN.MA)
 - Theoretical (PSYC.THS.MA)
- Urban Teacher Education (UTED.MAT)

- School Psychology (SPSYC.EDS)
 - Education Specialist Degree*

**COLLEGE OF HEALTH AND HUMAN
SERVICES (CHHS)**

- * Addiction Studies (ADDS.MHS)
- ** Communication Disorders
- ** Health Administration
- ** Nursing
- ** Occupational Therapy
- Social Work (SOCW.MSW)

* NO Supplemental documents required

** These programs use the CAS application which is found only online at our website, www.govst.edu. Please visit the program website to access the application.**

Governors State University is an affirmative action/equal opportunity university which administers its educational and employment programs in compliance with federal, state, and local laws and does not discriminate on the basis of race, color, national origin, religion, gender, ancestry, age, sexual orientation, marital status, disability, citizenship, unfavorable discharge from military service or veteran status.

CAMPUS SAFETY

Governors State University is committed to maintaining a safe environment for all members of the University community. As part of this commitment, the University requires all applicants to disclose pending criminal charges or criminal convictions, or educational disciplinary separation from an educational institution by answering the six Campus Safety Questions below. The completion of the Campus Safety Questions is a mandatory part of the Governors State University admissions process. Applications in which an applicant answers 'yes' to any of the Campus Safety Questions will be reviewed by the University prior to an admission decision.

Governors State University does not necessarily deny admission simply because an applicant has a history of criminal or civil offenses or disciplinary matters. In making admission decisions, GSU considers a number of factors, including, but not limited to, the nature, number, and date of offenses in light of the requirements for participation in its programs. If you do not disclose your complete history here, regardless of your reason, GSU may, upon discovering your failure to disclose, subject you to discipline up to and including denial of admission, revocation of admission, suspension or dismissal after matriculation, or revocation of degree.

SECURITY INFORMATION NOW AVAILABLE

GSU is committed to assisting all members of the community in providing for their own safety and security. The annual security compliance document is available on the GSU website at www.govst.edu/cleryact. The website contains information on campus security and personal safety, including crime prevention, university police law-enforcement authority, crime reporting policies, disciplinary procedures, and other important matters about security on campus. It also contains statistics for the three previous calendar years on reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by GSU, and on public property within or immediately adjacent to and accessible from the campus. This information is required by law and is provided by the GSU's Department of Public Safety.

APPLICATION CHECKLIST

- ___ Sign your application
- ___ Submit the application form
- ___ Submit your \$50 application fee
- ___ Send an official transcripts from all colleges attended
- ___ Submit supplemental documents, if applicable
- ___ Submit test scores, if applicable
- ___ Mail complete application packet to:
Governors State University
Office of Admission
1 University Parkway
University Parkway, IL 60484

PLEASE PRINT OR TYPE

Online application available at
<https://applynow.govst.edu>

Social Security Number* _____

*Your Social Security Number (SSN) is requested pursuant to Public Law 93-579 for the University's system of student records, as well as for compliance with federal and state reporting requirements. Your SSN is required if you are applying for financial aid but is not required for admission to the University. Providing an SSN will, however, speed up the processing of your application since we will not need to manually match your application with other materials such as transcripts and test scores. Supplying your SSN ensures that you will be able to claim the Hope Tax Credit, if you are eligible, on your federal tax return. The University has a strong commitment to ensuring the privacy and confidentiality of student records and will not disclose your SSN without your consent for any purpose except as allowed by law.

Mr. Mrs. Ms. Other _____

Name _____
Last First M.I.

Permanent Address _____
Number & Street Apt.#

City or Town State ZIP Code + 4 Country

Mailing Address (if different from above)

Number & Street Apt.#

City or Town State ZIP Code + 4 Country

Home Phone () _____ Work Phone () _____

Email _____ Cell Phone () _____

Birthdate _____ Male Female Previous Name(s) _____
Month Day Year

Ethnic Origin:

1. Are you Latino/Hispanic? No ____ Yes ____
2. Please select the categories below that describe you (select as many as apply)
- American Indian or Alaska Native Native Hawaiian or Pacific Islander
 - Asian White
 - Black or African American

Illinois Resident? Yes No How long? _____ Years _____ Months County _____

Citizenship Status: U.S. Citizen Permanent Resident (attach copy of permanent residency card, both sides.)
 Undocumented/Deferred Action

Please indicate your military status: No Military Service Active Duty Active Reserve National Guard
 Inactive Reserve Veteran Dependent or Survivor of a Veteran

Please read the accompanying instructions before completing this application. Please refer to the code sheet on the previous page for all appropriate codes.

Applying for: Fall (August-December) Spring (January-May) Summer (May-August) Year _____

Applying as: New Student Readmission

Major Code (see list on page 2) _____

Have you ever applied to GSU before? Yes No If yes, indicate year _____

Have you ever attended GSU? No Yes, when _____ GSU ID# _____

You must list all colleges or universities attended. Use reverse chronological order, beginning with the most recent, including GSU. Continue on a separate page if necessary.

Name/Campus	City	State	Entered Mo. Yr.	Left Mo. Yr.	Degree or Hours Earned	Date Received or Expected
1.						
2.						
3.						
4.						
5.						

If you have attended GSU before, did you leave in good academic standing? Yes No Not Applicable

Are you in good standing at the college or university last attended? Yes No If No, see below.

Note: Applicants not in good standing at the last college attended, including GSU, must petition for admission under the Policy on Readmissions and Special Admissions. This petition can be printed from the website at www.govst.edu/apply. All petitions to the committee must be submitted in writing to the Office of Admission. A typed letter of petition must accompany the application for admission and all required application materials, including, official transcripts.

- Extenuating circumstances or hardships that may have caused the student to earn poor grades
- Preparation for proposed program of study, prerequisite coursework achieved, and/or work experience equivalent to college level study
- Actions taken by the applicant which provide evidence of experience and knowledge of the desired major

The letter of petition should explain any of the situations above that may apply to the student's experience.

Do you certify the following?

I understand that once my application has been submitted it may NOT be altered in any way. Yes No

I certify that all of the information submitted in the application is my own work, factually true, and honestly presented. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I certified be false. Yes No

I understand that an offer of admission is conditional, pending receipt of final transcripts showing work comparable in quality to that upon which the offer was based. Yes No

CAMPUS SAFETY

For the purpose of the following four questions 'crime' or 'criminal charge' refers to any crime in which the offender is considered an adult, other than a traffic related misdemeanor or an infraction or criminal offense that is sealed/expunged/pardoned or otherwise protected from disclosure by express authority of law. You must, however, include alcohol or drug offenses whether or not they are traffic related.

1. Have you been convicted of a crime? Yes No
2. Have you entered a plea of guilty, a plea of no contest, a plea of nolo contendere or an Alford plea, or have you received a deferred prosecution or prayer for judgment continued to a criminal charge? Yes No
3. Do you have any criminal charges pending against you? Yes No
4. Have you ever been expelled, dismissed, suspended, placed on probation or otherwise subject to any disciplinary sanction by any school, college or university? Yes No

In addition to the truthful, accurate and complete completion of the Campus Safety Questions, an applicant must promptly notify the Office of Admission in writing of any criminal charge, any disposition of a criminal charge, or any school, college or university disciplinary action against the applicant, or any type of military discharge other than an discharge under honorable conditions that occurs at any time after you submit this application to Governors State University. Your failure to do so will be grounds to deny or withdraw your admission or make you subject to disciplinary sanctions after enrollment.

If you answered "yes" to any of the four Campus Safety Questions above please explain the circumstances below, including the following information for review of the Readmission or Special Admission Committee at Governors State University. Information, including:

- A brief explanation of the criminal offense(s) or pending criminal charge(s)
- Date(s)
- Location (city, state, county)
- Case Number(s)
- Court Disposition

should be sent at the time of application for admission, in a Statement, typed in English, dated and including your signature to:

READMISSION AND SPECIAL ADMISSIONS COMMITTEE
Office of Admission
Governors State University
1 University Parkway
University Park, IL 60484

The university will not consider an application complete until the required Statement is received and included in your admission file. If, after reviewing your Statement the university determines it needs to gather additional information before making a decision on your application the university reserves the right to request a release from you for the release of original court, military or educational disciplinary records in making an admission decision.

This application must be signed and dated by the applicant and returned with required application fee before action can be taken. I understand that withholding information requested or giving false information on this application may make me ineligible for admission to the university or subject to dismissal. I certify that the information provided on the application is correct and complete.

Signature

Date

Governors State University is an equal opportunity institution. The university adheres to Section 504 of the Rehabilitation Act.

For Office Use Only GRAP Cash _____ Check _____ Received by _____