

Library Billing Charges

Materials	Daily Fines
General Collection	0.00
Material Center Collection	0.00
Maps	0.00
Videos	\$5.00 per day
Reserves	\$5.00 per day
Tests	\$5.00 per day
CD-ROM, Sound Disks, Books on Tape	0.00
Telecourses	\$5.00 per day

Billing Procedures:

Books and materials that are not returned after two overdue notices have been sent to the patron are considered lost. The patron will then be billed the cost of the item plus a \$25 processing fee per item.

There is a \$10 processing fee for billed items that are returned.

For additional information, please contact:

Linda Ayala, Coordinator of Library Billing

Phone: 708.235.7505

Fax: 708.534.8454

layala@govst.edu

6/2013