Lower Division Academic Recovery Program
Student Success Workshops List

**Academic Resource Center**

**Lower Division Academic Recovery Information Session**

When: Tuesday, January 26th from 3:15 p.m. - 4:00 p.m.
Wednesday, January 27th from 12:00 p.m. – 12:45 p.m.
Thursday, January 28th from 3:15 p.m. - 4:00 p.m.
Friday, January 29th from 12:00 p.m. – 12:45 p.m.

Location: Academic Resource Center, B1215
Contact: Amy Comparon, arc@govst.edu

Are you a freshman or sophomore and have been placed on Academic Probation? This information session is an overview of the Lower Division Academic Recovery Program and gives students insight on what they need to know to be successful. All lower division academic recovery students are required to attend.

**Campus Resources**

When: Tuesday, February 9th from 3:15 p.m. – 4:15 p.m.; Wednesday, February 10th from 3:15 p.m. – 4:15 p.m.;
and Thursday February 11th from 5:00 p.m. – 6:00 p.m.

Location: Academic Resource Center, Room B1215 (Feb. 11th at Prairie Place)
Contact: Marcin Kuruc at mkuruc@student.govst.edu

Description: Come and see the free services that GSU has to offer to help you be successful in your academic career.

**Building on Strengths and Weaknesses**

When: Tuesday, February 23rd from 3:15 p.m. – 4:15 p.m.; Wednesday, February 24th from 3:15 p.m. – 4:15 p.m.;
and Thursday, February 25th from 5:00 p.m. – 6:00 p.m.

Location: Academic Resource Center, Room B1215 (Feb. 25th at Prairie Place)
Contact: Marcin Kuruc at mkuruc@student.govst.edu

Description: How are you doing in your courses? Do you struggle? What seems to be working and not working?
Let’s talk about how we can change weaknesses into strengths!

**Save My Semester**

When: Tuesday, March 22nd from 6:00 p.m. – 7:00 p.m.; Wednesday, March 23rd from 1:30 p.m. – 2:30 p.m.;
Thursday, March 24th from 3:15 p.m. – 4:15 p.m. and 5:30 p.m. – 6:30 p.m.; & Friday, March 25th from 11:30 p.m. – 12:30 p.m.

Location: Academic Resource Center, B1215 (March 24th, 5:30 p.m. – 6:30 p.m. at Prairie Place)
Contact: Marcin Kuruc at mkuruc@student.govst.edu

Save My Semester is designed to assist GSU students who may not meet his or her academic goals by midterm. The workshop focuses on helping students self-identify distractions and challenges, develop an action plan to get back on track, set goals, and learn about GSU policies. Students will be provided with additional resources to help achieve their newly created goals. Please register at [https://www.surveymonkey.com/r/SMSSPRING2016](https://www.surveymonkey.com/r/SMSSPRING2016) to reserve a seat.

**Study Skills with Patrick**

When: Monday February 8th from 6:00 p.m. – 7:00 p.m.; Tuesday, February 23rd from 4:00 p.m. – 5:00 p.m. and 6:00 p.m. - 7:00 p.m.; Wednesday, March 9th from 3:00 p.m. – 4:00 p.m.; Monday, March 28th from 3:00 p.m. – 4:00 p.m.; Tuesday, April 12th from 3:00 p.m. – 4:00 p.m.; & Monday, April 25th from 6:00 p.m. – 7:00 p.m.

Where: ARC Workshop Room, B1215 (Feb. 23rd, 4:00 p.m. – 5:00 p.m. at Prairie Place)
Contact: Patrick McGlynn at pmcglynn@student.govst.edu
Description: A workshop on study skills and test taking strategies. This workshop is helpful to those preparing for multiple choice and standardized exams. Please register at [https://www.surveymonkey.com/r/Y6ML8GW](https://www.surveymonkey.com/r/Y6ML8GW) to reserve a seat.

**Library Services**

**Intro to Library Catalog and Databases**
When: Thursday, January 28th, from 11:00am to 12:15pm & 2:00pm to 3:15pm; Friday, January 29th, from 1:00pm – 2:15pm; Monday, February 1st, from 12:00pm – 1:15pm & 3:00 pm – 4:15pm; Tuesday, February 2nd, from 12:30pm to 1:45pm; Wednesday, February 3rd, from 3:00pm to 4:15pm; & Friday, February 5th, from 1:00pm – 2:15pm.
Location: Library Room D2401-B
Contact: Linda Geller, lgeller@govst.edu
Contact: Check the [Library Workshop Schedule](https://library.govst.edu) for time or location changes
This is an introduction to searching the I-Share Library Catalog for books, e-books, reserves and requesting books from other libraries. We will also introduce selecting and searching databases for journal articles. Bring your GSU OneCard to the workshop.

**Intro to Microsoft Excel**
When: Wednesday, February 10th, from 10:00am to 12:00pm
Location: Library Room D2401-B
Contact: Diane Nadler, dnadler@govst.edu
Contact: Check the [Library Workshop Schedule](https://library.govst.edu) for time or location changes
This is an introduction to using basic features and functions of Microsoft Excel spreadsheet software.

**Intro to Microsoft Word**
When: Wednesday, February 10th, from 2:00pm to 3:00pm
Location: Library Room D2401-B
Contact: Jacklyn Egolf, jegolf@govst.edu
Contact: Check the [Library Workshop Schedule](https://library.govst.edu) for time or location changes
This is an introduction to using basic features and functions of Microsoft Word word processing software.

**Intro to Microsoft PowerPoint**
When: Wednesday, February 10th, from 3:15pm to 4:15pm
Location: Library Room D2401-B
Contact: Larissa Smith, lsmith14@govst.edu
Contact: Check the [Library Workshop Schedule](https://library.govst.edu) for time or location changes
This is an introduction to using basic features and functions of Microsoft PowerPoint presentation software.

**Using EndNote for Research Papers**
When: Tuesday, February 16th, from 2:00pm to 3:00pm
Location: Library Room D2401-B
Contact: Swati Wagh, swagh@govst.edu
Contact: Check the [Library Workshop Schedule](https://library.govst.edu) for time or location changes
Learn how to use EndNote citation management software to gather information from databases, format citations and bibliographies, and insert references in Microsoft Word.

**PowerPoint Visual Tricks**
When: Wednesday, February 17th, from 3:15pm to 4:15pm
Location: Library Room D2401-B
Contact: Larissa Smith, lsmith14@govst.edu
Contact: Check the [Library Workshop Schedule](https://library.govst.edu) for time or location changes
This session covers transitions and animations. **Prerequisite:** basic PowerPoint skills.
APA Citations for Library E-Books and Database Articles
When: Thursday, March 10th, from 12:00pm – 12:45pm & 2:00pm – 2:45pm
Location: Library Room D2401-A
Contact: Linda Geller, lgeller@govst.edu
Contact: Check the Library Workshop Schedule for time or location changes
We will review examples of APA reference list citations specifically for GSU Library e-books and database journal articles.

SciFinder Database
When: Tuesday, March 22nd, from 2:00pm to 3:00pm
Location: Library Room D2401-B
Contact: Swati Wagh, swagh@govst.edu
Contact: Check the Library Workshop Schedule for time or location changes
Learn how to search SciFinder, the most comprehensive database for the chemical literature, indexing journal articles, patent records, other document types, as well as chemical substances and reactions.

Writing Center
Writing Responses, Reflections, Essays, and Strong Discussion Board Posts
When: Friday, February 12, 2016 from 12:00-1:00 p.m.
Location: ARC Workshop Room, B1215
Contact: No Registration Necessary: Othman O’Malley (708) 235-7337
Boost the power of your more “informal” class writing with this workshop. Discussions of the resources available, plans for approaching the writing, and ways to power them up will lead to making your contributions really count.

Finding your Focus
When: Friday, February 19, 2016 from 12:00-1:00 p.m.
Location: ARC Workshop Room B1215
Contact: No Registration Necessary: Othman O’Malley (708) 235-7337
Finding exactly what you want to write about and understanding why you want to write about are both important. Putting that information into writing is a key part of a successful piece of writing. In this session, we will discuss arriving at and writing a focus statement.

Organizing your Writing
When: Friday February 26, 2016 from 12:00-1:00 p.m.
Location: ARC Workshop Room B1215
Contact: No Registration Necessary: Othman O’Malley (708) 235-7337
Shaping your writing in a way that is easy for the reader to follow will make your writing more effective. This workshop will help you determine where your own writing might “go off the path” and guide you toward organizing your work in the best manner possible.

Supporting your Ideas
When: Friday March 4, 2016 12:00-1:00 p.m.
Location: ARC Workshop Room B1215
Contact: No Registration Necessary: Othman O’Malley (708) 235-7337
Giving your reader enough information to understand and believe what you are saying is very important. This workshop will discuss the elements of successful writing: giving definitions of specialized language, providing examples that make a point, and perhaps even relying on outside sources to support what your work.
Style and Mechanics
When: Friday, March 11, 2016 from 12:00 to 1:00 p.m.
Location: ARC Workshop Room B1215
Contact: No Registration Necessary: Othman O’Malley (708) 235-7337
One of the ways that readers determine that a writer is “reliable” and “educated” is grammatically correct writing. This workshop will provide methods for proofreading your work to find and correct these kinds of errors in your writing.