Update Respondus License Open Respondus. Select File > Update License.



The Campus-wide License window appears. Copy the license from the email sent to you by Blackboard (do not use the license provided in the screenshot below) and paste into the **Installation Password** textbox. Select **License** to save.

ampus-wide License	×
Before you can use Respondus 4.0 you must enter your institution name and installation password. The password must be provided by your local support person and cannot be obtained directly from Respondus, Inc.	
Institution Name - enter it exactly as shown on the password sheet or e-mail	
Governors State University	
Local Support Contact(s) - this can be viewed later by going to Help > Aboul	t
Blackboard Support	
Installation Password ZR621390464-746615571	
License	

Select **Close** to close the Respondus Newsletter.

Respondus N	ewsletter	^
Respondus o using Respor updates and skills current	ffers an online resource site that includes tips for idus software, as well as information about new features. Keep your Respondus software and by following our site today!	Close
	Follow news respondus com (opens browser)	1

Blackboard Questions? Contact the Center for Online Teaching and Learning Email: <u>blackboard@govst.edu</u> Phone: (708) 534-4115