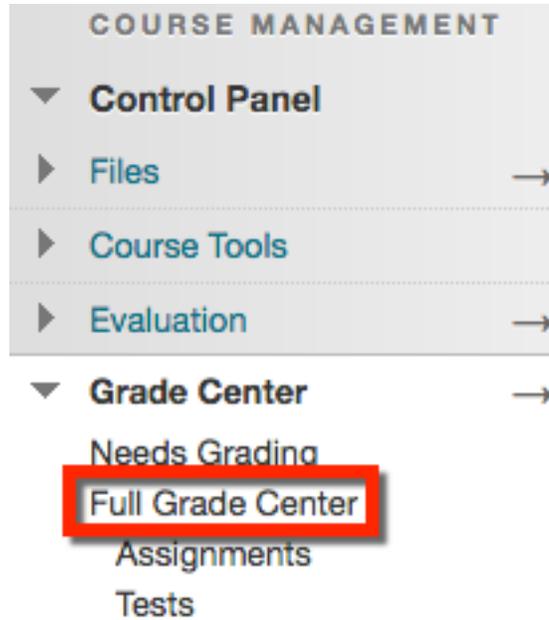


Reorder Grade Center Columns

Enter a Blackboard course. Select Full Grade Center under Grade Center in the Control Panel.



Hover your mouse over the **Manage** action button to open a drop down menu. Select **Column Organization**.

The image shows a screenshot of the Blackboard Grade Center interface. The 'Manage' button is highlighted, and its dropdown menu is open, showing 'Column Organization' highlighted with a red box. The interface includes a header for 'Grade Center : Full Grade Center' and a table of student data.

Grade Center : Full Grade Center

When screen reader mode is on, the Grade Center data appears in a simplified grid. You cannot freeze columns or edit inline, making it easier to navigate using the keyboard. To enter a grade, access a cell's contextual menu and click **View Grade Details**. When screen reader mode is off, you can type a grade directly in a cell on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)

Create Column Create Calculated Column **Manage** Reports Filter Work Offline

Grading Periods
Grading Schemas
Grading Color Codes
Categories
Smart Views
Column Organization
Row Visibility
Send Email
McGraw-Hill Connect Reports
McGraw-Hill Connect To Do List

Last Name	First Name	Username	Total
Claymaker	Van	vclaymaker	--
Runnings	Miles	mrunnings	--

Make sure to hover your mouse over the four-way arrow. Your mouse will change to the same icon. Once this happens, click and drag to the appropriate place.

Shown in Selected Views Only

Name	Grading Period	Category	Due Date	Date Created	Points Possible
<input type="checkbox"/> Weighted Total	Shown in Selected Views Only	Calculated Grade		None	10 (may vary by student)
<input type="checkbox"/> Total	Shown in Selected Views Only	Calculated Grade		None	10 (may vary by student)
<input type="checkbox"/> Course Blogs	Shown in Selected Views Only	Blog	None	Mar 10, 2014	10
<input type="checkbox"/> First Case Study	Shown in Selected Views Only	Assignment	Mar 10, 2016	None	100

You have successfully moved the item, but be sure to click Submit to save the changes.

Shown in Selected Views Only

Name	Grading Period	Category	Due Date	Date Created	Points Possible
<input type="checkbox"/> Weighted Total	Shown in Selected Views Only	Calculated Grade		None	10 (may vary by student)
<input type="checkbox"/> Total	Shown in Selected Views Only	Calculated Grade		None	10 (may vary by student)
<input type="checkbox"/> First Case Study	Shown in Selected Views Only	Assignment	Mar 10, 2016	None	100
<input type="checkbox"/> Course Blogs	Shown in Selected Views Only	Blog	None	Mar 10, 2014	10

You have successfully reorganized the column in the grade center.

Success: Grade Center Organized

Grade Center : Full Grade Center

When screen reader mode is on, the Grade Center data appears in a simplified grid. You cannot freeze columns or edit inline, making it easier to navigate using the keyboard. To enter a grade, access a cell's contextual menu and click **View Grade Details**. When screen reader mode is off, you can type a grade directly in a cell on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)

Create Column Create Calculated Column Manage Reports Filter Work Offline

Move To Top Email

Sort Columns By: Layout Position Order: Ascending

Grade Information Bar Last Saved: August 26, 2016 9:06 AM

Last Name	First Name	Username	Last Access	Weighted Total	Total	First Case S
			June 23, 2015	--	--	--
Claymaker	Van	vclaymaker	August 26, 2016	--	--	--
			May 6, 2016	--	--	--
			May 7, 2014	--	--	--
Runnings	Miles	mrunnings	May 5, 2016	--	--	--