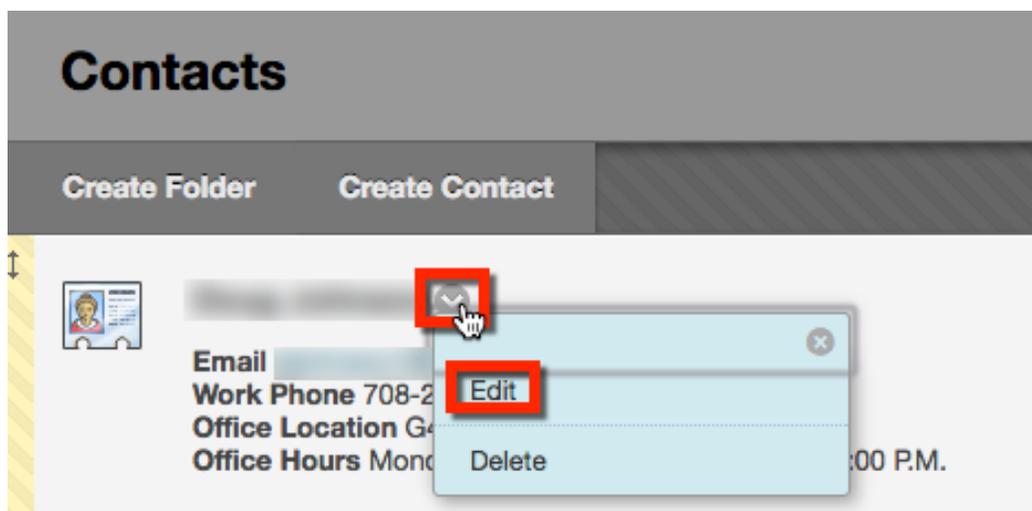


## Edit/Delete Contact Information

### Edit Contact Information:

Proceed to the course where you would like to edit the contact information. Hover your mouse over your name to make the down arrow appear. Click the down arrow to open the drop down menu and select **Edit**.



Edit any fields that need the necessary changes. Once you are finished, click **Submit**.

## Edit Contact

\* Indicates a required field.

Cancel

Submit

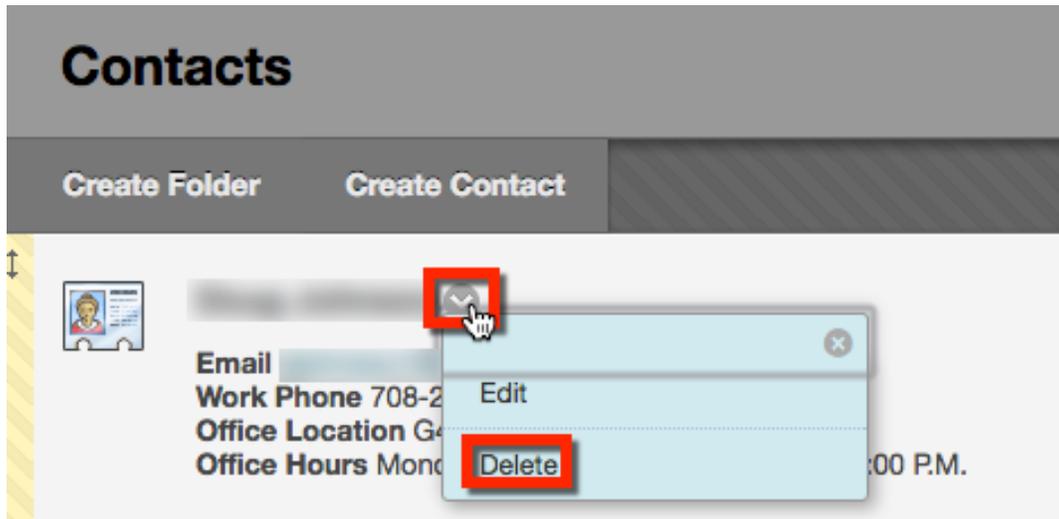
### PROFILE INFORMATION

*Provide an email address and a title, first name, or last name.*

Title	<input type="text"/>
First Name	<input type="text"/>
Last Name	<input type="text"/>
* Email	<input type="text"/>
Work Phone	<input type="text"/>

## Delete Contact Information:

Proceed to the course where you would like to delete the contact information. Hover your mouse over your name to make the down arrow appear. Click the down arrow to open the drop down menu and select **Delete**.



A warning window will open. If you are sure you would like to delete, click **OK**. *Note: This action is final and cannot be undone.*

