

# Faculty Senate Meeting

November 17, 2011 1:00 -3:00 PM

McGee Hall of Honors

Minutes

**Senators in Attendance:**

X	E. Alozie (AL/CAS)	X	W. Henne (CAS)	X	W. Rudloff (CAS)
X	Y. Brown (UL/DLMD)*	X	R. James (AL/CHHS)		A. Shekib (CBPA)
X	M. Bruce (CBPA)	X	E. Johnson (CAS)*	X	F. Tian (CBPA)*
X	D. Cepa (CHHS)	X	V. Jones (CAS)	X	C. Tymkow (CHHS)
X	D. Cortese (CAS)*		T. Kelly (COE)	X	R. Washington (CHHS)*
X	E. Essex (CHHS)*	X	J. Klomes (COE)*	X	B. Winicki (COE)*
X	S. Gandy (COE)*		M. Marion (AL/COE)		
X	D. Hechenberger (AL/COE)	X	R. Muhammad (AL/CAS)*		

\* = Faculty Senate Executive Committee

Guests: T. Allison, G. Ejigu, M. Katz

J. Scott, K. McCarthy, T. Scott, J. Sopiartz, K. Lerman

Call to order at 1:00 by Faculty Senate President Muhammad.

1. Administrative Reports

*Report by Provost Terry Allison*

Provost Allison reported that IBHE will consider GSU's proposal for admission of lower-division students during its Dec. 6<sup>th</sup> meeting. The IBHE also has been informed of the planned restructuring of CAS. Comments on the proposals for the School Psychology and MAT programs have been received from IBHE, but neither is on the agenda for the December meeting. Other new program proposals now being reviewed by APRC and UCC might be presented to the Board of Trustees on Nov. 29 and move to IBHE in February 2012.

Provost Allison spoke about the former Committee on Quality Improvement and Assessment, which is now titled the Institutional Effectiveness Committee and led by Drs. Ejigu and Allison. Its first task will be to address HLC concerns about student assessment and how the institution uses data. Two faculty members will be appointed by the Faculty Senate, but they need not be Senators.

Provost Allison reported on planned changes in graduate admissions. The goal is to enable applicants to load their own documents, but not their transcripts. Provost Allison has asked the deans to have all those involved in the graduate application process to form a committee of the whole with a weekly meeting schedule to review applications. This would include faculty members. This change would not involve the doctoral programs or the CHHS programs using centralized admissions system. In response to questions, Provost Allison stated that he does want the Graduate Studies Council to look at the issues involved in standardized admissions and that the timeline for this change is being studied.

*Report from Vice President Ejigu:*

Responding to request to address questions regarding implementation of Datatel Colleague, V.P. Ejigu provided a document outlining the timeline for the project and provided an overview of the functionalities that have been purchased. He reported that critical components (e.g., enrollment and registration) have been implemented and they are live. He noted that it is to be expected that there will be issues in such a major project, especially given the speed with which implementation has been carried out. V.P. Ejigu noted that there are advantages regarding robust reports that can be generated with Datatel Colleague. He responded to questions, including questions regarding reports on adjuncts, program coordinators' access to student records. V.P. Ejigu noted that migrating historical data has been most difficult part of the process, and that data should be migrated in time for end of semester.

2. Approval of October Faculty Senate meeting minutes

There was a brief discussion regarding deleting names from minutes. Motion to approve the minutes with edits was made by Senator Hechenberger and was seconded. Minutes were approved by voice vote.

3. New Business

*Presentation on Campus Community Campaign by Jacquelyn Small:*

Ms. Small explained the Campus Community Campaign as a voluntary display of philanthropy that allows members of the GSU community to designate donations for specific scholarships, etc. She noted that the focus this year is on the GSU Promise.

*Presentation on the Campus Threat Assessment Team by Tamekia Scott*

Ms. Scott was introduced by Kelly McCarthy, who noted that all universities in Illinois are required to have a Threat Assessment Team. GSU has had a team for a little over a year, and most cases seem to be student behavior problems. Nevertheless, every issues/event has to be viewed as a threat, even if it is really a conduct issue.

Ms. Scott has been asked by Associate Provost Woodard to establish an Office of Student Conduct that will be able to address the conduct issues immediately and allow student to get due process. Ms. Scott provided a document that outlines what other universities are doing to deal with this situation. Ms. Scott responded to questions, including questions regarding the distinction between a threat and a student conduct issue and suspected mental health issues. A Senator noted that there is a student conduct policy and that the creation of the proposed office has policy implications. Ms. Scott said that the proposal is for a change in name of the current Student Conduct Committee to include the word “judicial”. She agreed that this would need to be reviewed by EPC. Another Senator stated that there have been incidents that do not fall within the scope of the current Student Conduct Code, and it is raising awareness that is needed. Provost Allison noted that a process for dealing with one-time events that is needed in order to prevent escalation. A Senator noted that the proposed office would be able to deal with student conduct events in a less heavy-handed way than used by Campus Threat Assessment Team.

#### 4. Items for Discussion

##### *Academic Master Planning Committee:*

Senate President Muhammad invited comments on the AMP described in the document provided by Provost Allison. Provost Allison stated PBAC will allocate funds for hiring, and he has told deans that they can start advertising for 2012-2013 listed positions. In response to a question, he stated that the document does not include funding for adjunct hires. In response to another question, Provost Allison stated that the document does not include the hiring plan that will be needed for the lower division or replacement of retirees.

##### *General Education Task Force*

Senate President Muhammad stated that the task force will include two members per college, and it still need representatives from COE. Provost Allison noted that a representative from the Division of Psychology and Counseling should be included. Cortese noted that the original motion, as stated in the minutes of October 20, said that there would be ten members. He suggested an amendment to the original motion. The amended motion would read, “The Faculty Senate will establish a Task Force, comprised of approximately ten to fifteen members, including two per academic college, one from University Library, and two or more Provost appointees, and volunteers, for the purpose of investigating best practices for general education and making recommendations for GSU general education requirements, in consultation with the appropriate Senate

standing committees and other university committees.” Senator Henne seconded the motion, and the motion was approved by unanimous voice vote.

### *New Members*

Senate President is authorized to make appointments to fill mid-term vacancies, according to the Senate Bylaws. Yvette Brown has volunteered to fill the remainder of Paul Blobaum's term as representative from UL/DLMD. Joshua Sopiarcz has volunteered to fill the vacant UL/DLMD seat on the Educational Policy Committee. Jeannine Klomes has volunteered to serve as COE representative on the Board of Trustees Program Elimination Committee. All of these volunteers were appointed by Senate President Muhammad.

Due to lack of time, President Muhammad moved to the UPI report from Marsha Katz. Administration left the room at this time.

### 5. *Bargaining Unit – Katz*

Katz reported that the portfolio workshop went very well, as did the open meeting; another meeting will be held in January. She stated that it's important that the union be made aware of issues as they come up. UPI is looking for nominations for new leadership; new officers need to be elected. UPI is starting to prepare for new the contract. Katz stated that UPI will try to have a more active field representative, and let faculty and staff know who is the representative for each division/college, as well as about rights and responsibilities. There was a brief discussion of AODs and HR issues, including those issues related to implementation of Datatel Colleague.

### 6. *UCC*

A Senator asked that the meeting time be extended to allow discussion of the UCC situation. Faculty Senate President Muhammad stated that she supports Beth Parin, and that she spoke with the UCC members. Pres. Muhammad believes that the Senate should not interfere with the committee's choice as chair. A Senator asked what the Bylaws state in this regard. Pres. Muhammad said that the Senate should honor the committee's wishes, and she reminded the Senate of the hard work done by UCC. Another Senator stated that we should honor the Senate Bylaws. Another Senator noted the lack of reports from UCC for two years. Another Senator suggested that UCC's membership needs to be expanded and that the issue should be tabled until next year. Pres. Muhammad stated that a retreat will be held and an outside consultant will help us look at committee structure and Senate Bylaws. She also noted that UCC members other than the chair have been reporting to the Senate since the beginning of AY11-12. A Senator stated that there needs to be a vote of the Senate to rescind the motion passed not to grant a waiver regarding the requirement that a Senator be chair of each standing committee. Faculty Senate President Muhammad stated that another vote is not needed. She tabled the matter until the next Senate meeting on December 15.

7. Faculty Reports: No reports due to lack of time.

8. Adjournment at 3:20 p.m.

Next Faculty Senate meeting is scheduled for: Thursday, December 15, 2011, 1-3 p.m.,  
McGee Hall of Honors.

**The Faculty Senate web pages have been updated with rosters and minutes.**  
**[www.govst.edu/facultysenate](http://www.govst.edu/facultysenate)** .