

Faculty Senate Policy Review Procedure

May 14, 2009

The Educational Policies Committee (EPC) of the Faculty Senate serves as “a clearinghouse for University educational policy originating from the administration or faculty” (see Faculty Senate Bylaws). The Committee also reviews, for consistency, existing University and collegial educational policies, and recommends new policies designed to serve the needs of the University.

To request consideration of a policy change or revision, person(s) must submit to the EPC an Educational Policy Application, Review, and Approval form and required documentation as indicated on the form. The EPC reviews, and revises as needed, the proposed policy. During this review process, information and consultation are sought as needed. Once recommended, the EPC submits the policy to the Faculty Senate Executive Committee.

The Faculty Senate Executive Committee reviews the proposed policy. If significant revisions are recommended, the policy is sent back to the EPC for modification. Once it has been modified, it is resubmitted to the Executive Committee. If the Executive Committee recommends the policy, the EPC Chair presents it to the full Senate. Once the Senate recommends the policy, it is submitted to the Provost’s Office staff.

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