

Reasonable and Moderate Extension Request (RAMER)

I. RAMER

Initiator

Degree: _____

Major: _____

Concentration: _____

Minor: _____

Certificate: _____

II. TYPE(S) OF CHANGE

- New certificate with no existing major
- New certificate at a higher level
- New program from reorganization of existing program – split one into two
- New minor with no existing major
- Change of CIP code from merger of two or more existing programs or significant curriculum change
- Change in degree designation without change in level (e.g. BA to BFA)

III. DOCUMENTATION SUPPORTING: SUBMIT ALL OF THE FOLLOWING:

1. Attach a summary and rationale justifying each proposed change, as required in the format for a RAMER found at http://www.govst.edu/uploadedFiles/Provost/Faculty_Handbook/ramer-al-format-2001-1.doc.
2. Attach a copy of the print-ready catalog copy.
3. Attach all syllabi for the appropriate major, minor, or certificate.

IV. REQUEST RECOMMENDED/APPROVED BY:

Div./Dept./College	Date	Dean of the College	Date
Curriculum Committee Chair(s)			

University Curriculum	Date	Academic Program	Date
Committee Chair		Review Committee Chair	

Provost	Date	President	Date
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Copies: Dean, Division/Dept. Chair, Registrar, Admission, APRC Chair, UCC Chair, Provost, Public Affairs, Indiv. Initiating Request
10/08