

Gradebook Grid View

FAQ & Go-Live Assurance Guide

For Faculty | August 6, 2026



✓ Nothing to configure. It just works.

The Gradebook Grid View launches automatically on August 6, 2026. No setup is required. No settings need to be changed. Your gradebook data, grade calculations, and all course settings are completely unaffected by this update.

What Faculty Need to Know

Nothing needs to be turned on, configured, or migrated. The new Grid View will appear automatically in your production environment on August 6.

Key points for faculty:

- The change happens automatically; faculty don't need to do anything
- All grades, calculations, and course settings carry over unchanged
- The List View (Gradable Items) is unchanged; only the Grid View is new
- Faculty can still accomplish every task; the workflows have just been reorganized

Faculty FAQ

Q: Will my grades change when the new gradebook launches?

A: No. Your grades, grade calculations, and overall grade configuration are untouched. Only the visual interface of the Grid View is changing.

Q: Where did the Students tab go?

A: The Students tab has been removed. To view a student's individual details (progress, activity), click the student's name in the gradebook. This takes you to the same student-level information.

Q: Where do I download or upload the gradebook?

A: Download and upload have moved to the Gradebook Settings panel. Click the settings icon (gear) in the top right of the gradebook to access them. The functionality is the same; only the location has changed.

Q: How do I enter grades directly in the grid?

A: To enter edit mode, hover near the top of the column until the purple pencil icon appears and click it, or tab to the icon using your keyboard. The column enters edit mode and you can type grades directly into each cell. Press Enter to advance to the next student or use the down arrow key. Click the checkmark in the column header or press the Esc key to exit edit mode. Grades will autosave .

Q: How do I know if grades have been posted?

A: In the new Grid View, the top of each column shows the number of grades that still need to be posted (via the paper airplane icon). To see whether an individual student's grade is posted, click that student's cell to open the Grade Details panel; it shows posting status clearly. We know this is different from the green 'Posted' text in the current view, and documentation / help materials have been prepared to help with the transition.

Q: What happened to exceptions and exemptions?

A: They're still there just reorganized. In the new gradebook, exceptions (due date changes, access date changes, additional attempts) and exemptions are all accessible from the Grade Details panel under a section called Accommodations. Click any student cell to open the panel. There are no changes to how course-level accommodations are set.

New in this release: if a student has a course-level accommodation, the details are now displayed directly in the Grade Details panel, so you no longer have to navigate away to check.

Q: What does the purple dot mean in the grid?

A: A purple dot in a student's cell indicates there is a new, ungraded submission. You can click the dot or the cell to open the Grade Details panel and then navigate to the submission from there. The number at the top of the column shows how many items need grading for that assessment.

For **group submissions**, you may notice more purple dots in the grid than the number shown in the column header. This is expected — each student in a group shows their own dot, while the column header counts the number of groups that need grading.

Q: Can I still use the List View?

A: Yes. The List View (Gradable Items) is unchanged. You can toggle between Grid View and List View at any time using the buttons at the top of the gradebook.